

WORK SCHEDULE FOR COURSE REGISTRATION AND EXAMINATION
SEMESTER I, SESSION 2019/2020
FOUNDATION PROGRAMME
UNIVERSITI TEKNOLOGI MALAYSIA

BIL	ACTIVITY	TIME FRAME	WEEK	DATE
1	Course Offerings	1 week	17 Semester III, 2018/2019	24 – 28 March 2019
2	Online Course Pre-Registration	2 week	18 - 19	31 March – 13 April 2019
3	Verification of Course Pre-Registration by Head of Department	3 week	18 - 20	31 March – 20 April 2019
4	Online Course Registration (only for those who are not pre-registered)	2 day	21	24 – 25 April 2019
5	Late Course Registration (with penalty)	3 day	21	26 – 28 April 2019
6	Semester I, Session 2019/2020	10 week	1 - 10 Semester I, 2019/2020	28 April - 6 July 2019
7	Manual Amendments to course registration by students (no penalty)	1 week	1	28 April – 4 May 2019
8	Manual Amendments to course registration by students (with penalty)	1 week	2	5 – 11 May 2019
9	Updating of course registration records by faculty	2 day	3	12 – 13 May 2019
10	Coordination to final examination schedule preparation	2 day	4	22 – 23 May 2019
11	Examination Schedule released	1 week	5	26 – 30 May 2019
12	Meeting and Workshop for final examination	1 week	6	2 – 6 June 2019

13	*Revision Period Semester I, Session 2019/2020	3 day	8	21 – 23 June 2019
14	Final Examination Semester I, Session 2019/2020	1 week	9	24 – 27 June 2019
15	Grade List to be made available on Web	1 week	9	24 – 30 June 2019
16	Submission of appeal on course examination results by students	8 day	9 - 10	24 June – 1 July 2019
17	<i>*Mesyuarat Jawatankuasa Akademik SPACE</i>	1 day		4 July 2019
18	<i>*Mesyuarat Jawatankuasa Tetap Senat Peperiksaan dan Pengijazahan</i>	1 day		9 July 2019
19	Semester II, Session 2019/2020	21 week	1 - 21 Semester II, 2019/2020	7 July – 30 November 2019
20	Announcement of examination results by faculty and printing examination result slip	1 day	1	10 July 2019
21	Faculty conduct Special Examinations	3 day	1	10 – 11 July 2019
22	<i>*Mesyuarat Jawatankuasa Tetap Senat Peperiksaan dan Pengijazahan/ Keputusan Peperiksaan Khas</i>	1 day		17 July 2019
23	Special Examination Result Slips issued for distribution to students	1 day	2	18 July 2019
24	*Senate Meeting	1 day		23 July 2019

* Subject to change.

Updated: 17 March 2019

**JADUAL KERJA URUSAN PENDAFTARAN KURSUS DAN URUSAN PEPERIKSAAN
SEMESTER I, SESI 2019/2020
PROGRAM ASASI
UNIVERSITI TEKNOLOGI MALAYSIA**

BIL	AKTIVITI	TEMPOH	MINGGU KE	TARIKH
1	Penawaran kursus	1 minggu	17 Semester III, 2018/2019	24 - 28 Mac 2019
2	Pra-Pendaftaran Kursus Secara Atas Talian	2 minggu	18 - 19	31 Mac - 13 April 2019
3	Pengesahan Pra-pendaftaran Kursus oleh Ketua Jabatan	3 minggu	18 - 20	31 Mac - 20 April 2019
4	Pendaftaran Kursus Secara Atas Talian (bagi pelajar yang tidak membuat pra-pendaftaran)	2 hari	21	24 - 25 April 2019
5	Pendaftaran lewat kursus berdenda	3 hari	21	26 - 28 April 2019
6	Semester I, Sesi 2019/2020	10 minggu	1 - 10 Semester I, 2019/2020	28 April – 6 Julai 2019
7	Pembetulan pendaftaran kursus Secara Manual oleh pelajar	1 minggu	1	28 April – 4 Mei 2019
8	Pembetulan pendaftaran kursus Secara Manual oleh pelajar (berdenda)	1 minggu	2	5 – 11 Mei 2019
9	Senarai pelajar mengikut kod kursus dan seksyen dikeluarkan oleh fakulti	2 hari	3	12 – 13 Mei 2019
10	Penyelarasan penyediaan jadual waktu peperiksaan	2 hari	4	22 – 23 Mei 2019
11	Jadual Waktu Peperiksaan Akhir dikeluarkan	1 minggu	5	26 – 30 Mei 2019

12	Mesyuarat dan Bengkel Pengurusan Peperiksaan	1 minggu	6	2 – 6 Jun 2019
13	*Tempoh Ulangkaji Semester I, Sesi 2019/2020	3 hari	8	21 - 23 Jun 2019
14	Peperiksaan Akhir Semester Semester III, Sesi 2018/2019	1 minggu	9	24 – 27 Jun 2019
15	Makluman keputusan gred kursus (senarai tampal)	1 minggu	9	24 – 30 Jun 2019
16	Tempoh pelajar membuat rayuan atas keputusan peperiksaan bagi sesuatu kursus	8 hari	9 - 10	24 Jun - 1 Julai 2019
17	*Mesyuarat Jawatankuasa Akademik SPACE	1 hari		4 Julai 2019
18	*Mesyuarat Jawatankuasa Tetap Senat Peperiksaan dan Pengijazahan	1 hari		9 Julai 2019
19	Semester II, Sesi 2019/2020	21 minggu	1 - 21 Semester II, 2019/2020	7 Julai – 30 November 2019
20	Keputusan peperiksaan diumumkan oleh fakulti dan slip keputusan peperiksaan dicetak oleh pelajar	1 hari	1	10 Julai 2019
21	Tempoh fakulti mengadakan Peperiksaan Khas	3 hari	1	10 – 11 Julai 2019
22	*Mesyuarat Jawatankuasa Tetap Senat Peperiksaan & Pengijazahan / Keputusan Peperiksaan Khas	1 hari		17 Julai 2019
23	Keputusan peperiksaan khas diumumkan oleh fakulti dan slip keputusan peperiksaan khas dicetak oleh pelajar	1 hari	2	18 Julai 2019
24	*Mesyuarat Senat	1 hari		23 Julai 2019

* Tertakluk kepada pindaan.

Kemaskini: 17 Mac 2019