

**ADMINISTRATIVE CIRCULAR**  
**DEPARTMENT OF DEPUTY VICE CHANCELLOR (STUDENT AFFAIRS) -**  
**RECOVERY MOVEMENT CONTROL ORDER (RMCO)**

With reference to the Special Announcement by the Prime Minister on 7 June 2020 with regards to the Recovery Movement Control Order (RMCO), the Department of Deputy Vice Chancellor (Student Affairs) has decided that UTM student movement guidelines will be implemented starting from **10 June to 31 August 2020** for both UTM Johor Bahru and Kuala Lumpur campuses following these details:

**EXIT/ENTRY MOVEMENT OF STUDENTS ON CAMPUS DURING RMCO**

1. All UTM students as stated in the circulars issued by the Department of Deputy Vice Chancellor (Academic and International) and the Department of Deputy Vice Chancellor (Research and Innovation) are **ALLOWED** to enter or stay in residential colleges for the purpose of conducting Teaching and Learning (TnL) and research activities. The students involved are as follows:
  - 1.1 Post graduate students in research mode program who require laboratory facilities, workshops, design studios or specialized research equipment;
  - 1.2 Final semester / year students of Diploma and Bachelor's degree programs in courses such as Engineering, Architecture and others, who require practical work and specialized equipment;
  - 1.3 Final semester / year students who do not have the required access and environment that is conducive for online TnL;
  - 1.4 New students who will register for the Academic Session 2020/2021 for Foundation, Diploma, Bachelor's Degree and Post Graduate programs;
  - 1.5 Students who receive special approval from faculties or Centers of Responsibility (PTj).

(For items 1.1, 1.2, 1.3 and 1.4, please refer to the Guidelines for Teaching and Learning (TnL) and Research Activities at UTM during and after the Movement Control Order Period dated 7 June 2020 regarding procedures of returning to campus)
2. Students who are not in the categories above, will continue their studies online (from home).
3. Students who wish to enter the campus for the purpose of collecting personal items, learning aids or vehicles are **ALLOWED** to do so by getting permission through the UTMSmart application. Students must refer to the residential college office, during office hours (from **8:00 am to 5:00 pm**).
4. For students who are already on campus, the campus exit/entry movement is from **8:00 am to 5:00 pm**. Students who wish to exit/enter campus outside of this time limit; for emergency, critical and special reasons are **ALLOWED** to do so with a special application to the Security Division.

5. All students who wish to enter the campus must adhere to the following Standard Operation Procedures (SOPs):
  - i. Healthy and free from any COVID-19 symptoms;
  - ii. Go through temperature screening and display a healthy status on the UTMSmart application, at the Security entrance.  
Students with symptoms (fever, coughing, difficulty in breathing or looking unwell) will be referred to the University Health Center (PKU);
  - iii. Comply with the social distancing requirement of at least one (1) meter apart;
  - iv. Comply with all SOPs at all UTM venues such as laboratories, lecture halls, recreational areas, mini marts, cafeterias and shops.
6. Students who have errands outside of campus MUST comply with the RMCO SOP. If action is taken for non-compliance of the RMCO SOP, the responsibility falls entirely on the students.

### **STUDENTS ACTIVITIES ON CAMPUS DURING RMCO**


1. All recreational and physical sports are **ALLOWED** except for mass gathering and involving body contact activities, such as football, netball, rugby, hockey and swimming.
2. Individual sports such as jogging, walking, cycling, recreational and light exercises are all **ALLOWED**.
3. The utilization of space for students' associations/ clubs activities is **ALLOWED**, with compliance of social distancing of at least one (1) meter, and not exceeding 20 people. All associations/ clubs are encouraged to continue conducting activities online.

With the release of this new circular, the previous circulars issued by the Department of Deputy Vice Chancellor (Student Affairs) regarding the Movement Control Order are therefore **void**.

We wish all our students successfully continuing their studies while being fully responsible in complying with the SOP of RMCO, for a healthy and quality life, on and off UTM campus.

*'Let Us Care for One Another'*

I, who uphold trust,



**(PROFESSOR DR. DURRISHAH BINTI IDRUS)  
DEPUTY VICE CHANCELLOR (STUDENT AFFAIRS)  
UNIVERSITI TEKNOLOGI MALAYSIA**

- c.c. : Vice Chancellor  
: Deputy Vice Chancellor (Academic and International)  
: Deputy Vice Chancellor (Research and Innovation)  
: Deputy Vice Chancellor (Development)  
: Registrar  
: Director, Security Division