

# **GUIDELINES FOR COURSE REGISTRATION AMENDMENT**

**(For Undergraduate Student)**

ACADEMIC MANAGEMENT DIVISION (AMD)



# Guideline for Course Registration Amendment

## When?

18 - 22 October 2020 (Week 1)

## Who?

- Student's who has completed their pre-registration on June 2020 and just completed their course registration on 8 - 15 October 2020 (Status : Approved)

# Guideline for Course Registration Amendment



The screenshot shows the website [amd.utm.my](http://amd.utm.my). The navigation menu includes: Home, Meet Our Team, Services, **Forms**, Guidelines, Publications, Contact Us, and FAQ. Below the menu is a dark banner with the text 'Undergraduate Forms' and four circular icons representing different services: Course Registration (Online), Course Registration (Amendment), Course Registration (Late Registration), and Credit Transfer.

**ONLINE COURSE REGISTRATION**

With reference to the media statement from the Ministry of Higher Education on 2 October 2020, UTM has decided to TEMPORARILY DELAY the physical attendance of ALL STUDENTS to the campus until a new announcement is made.

As such, the Course Registration for Semester I 2020/2021 will be done FROM 8 UNTIL 15 OCTOBER 2020 via ONLINE for those who have not done or not complete the pre-registration.

Kindly visit our website at [www.amd.utm.my](http://www.amd.utm.my) for further information.

**FOR INQUIRIES, KINDLY CONTACT YOUR RESPECTIVE FACULTIES**

Faculty of Engineering : [tpug-fe@utm.my](mailto:tpug-fe@utm.my) | +607-5558438  
 Faculty of Built Surveying and Architecture : [fabu@utm.my](mailto:fabu@utm.my) | +607-5557401  
 Faculty of Science : [ugfs@utm.my](mailto:ugfs@utm.my) | +607-5534043/46

1. Login to [amd.utm.my](http://amd.utm.my)

Undergraduate Forms

2. Select Forms and UG Forms

3. Select 'Course Registration Amendment Form'



11. Email the completed form to the respective Faculty



## Emails and Telephone No.



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