

# UNIVERSITI TEKNOLOGI MALAYSIA

UTM.J.08.01/10.12/2 Jld. 1 ( 1 )

31 January 2021  
18 Jamadilawal 1442

## ACADEMIC CIRCULAR NO. 12/2020

### TEACHING AND LEARNING METHODS FOR SEMESTER II SESSION 2020/2021

With all due respect, please be informed that University Senate Meeting No. 4/2020/2021 dated 27<sup>th</sup> January 2021 has approved the **Teaching and Learning Methods** for Semester II Session 2020/2021 based on Media Statement on Permission to Enter University Campus by the Ministry of Higher Education on 31<sup>st</sup> December 2020 and Media Statement on operation for Higher Education Institution during the Movement Control order period on 12 January 2021 as follows:

- i. All undergraduate and post graduate courses have to be conducted online.
- ii. Research activities in the lab for the postgraduate academic programs can be conducted face-to-face through phases of admission to campus.
- iii. Courses involving Industrial Training must follow the stated Stipulation of Attendance based on the training industry.
- iv. Courses involving laboratories, studios and practical have to be implemented online. Face-to-face meetings are allowed from 1<sup>st</sup> January 2021 and subject to the announcement by the National Security Council (MKN) and the Ministry of Higher Education.
- v. Courses involving Service Learning have to be fully conducted online.
- vi. All types of assessment be it formative or summative, have to be implemented online.
- vii. Academic programs involving accreditation from profesional bodies may conduct final examinations face-to-face if all students involved return to the campus provided that the school/faculty can ensure to comply with the Standard Operation Procedure (SOP) of Ministry of Health Malaysia for the prevention of COVID-19 transmission.

Thank you and stay safe.

**“PRIHATIN RAKYAT : DARURAT MEMERANGI COVID-19”**

**“BERKHIDMAT UNTUK NEGARA”**

I, who uphold trust



**(PROF. Ir. Ts. DR. ZAINUDDIN BIN ABDUL MANAN)**

Acting Deputy Vice Chancellor (Academic and International)  
Universiti Teknologi Malaysia