



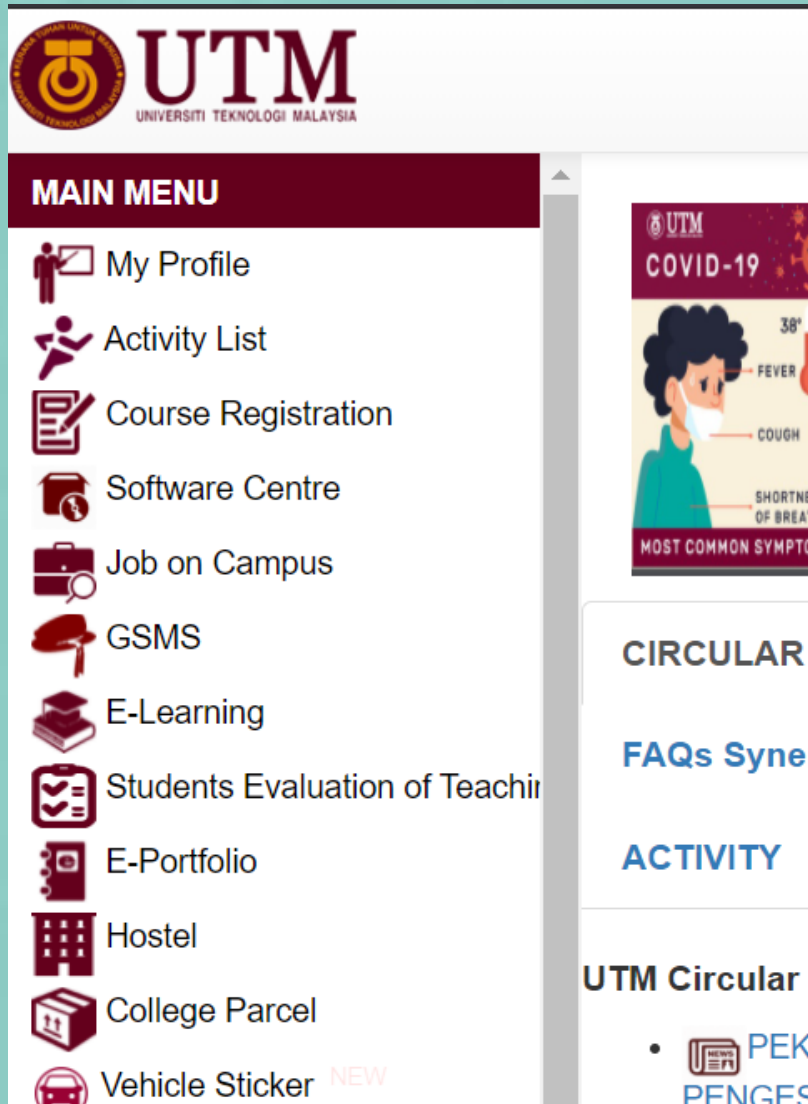
UTM
UNIVERSITI TEKNOLOGI MALAYSIA

MANUAL UPDATE VACCINE STATUS & STUDENTS MOVEMENT

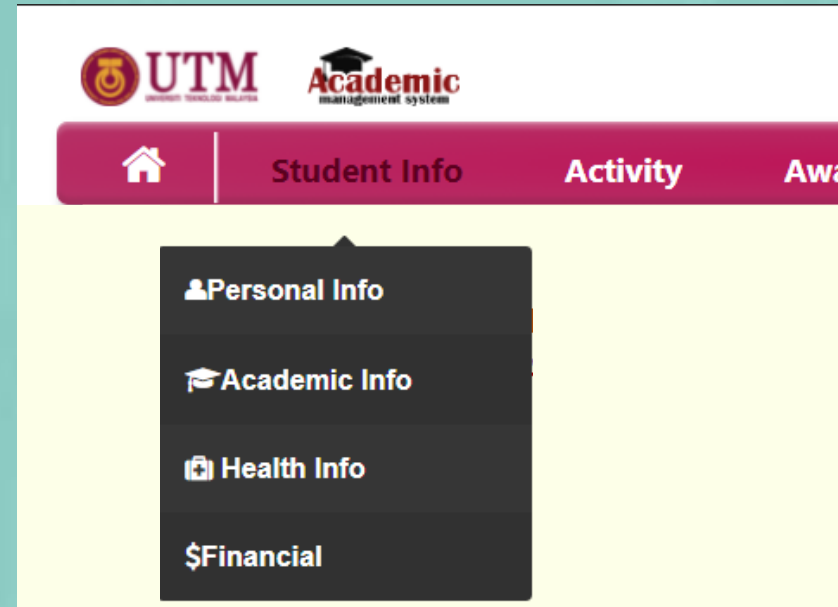
VACCINE STATUS
@
MyUTM PORTAL

VACCINE STATUS @ MyUTM PORTAL

1. Open MyUTM Portal & Click My Profile



2. Go to Student Info & Click Health Info



3. Update Vaccine Information


The screenshot shows the 'Vaccine Status' update form. The form is titled 'Vaccine Status' and has a breadcrumb trail 'Student Info → Health Info'. The form contains the following fields:

Vaccine Information	
MySejahtera ID :	<input type="text"/>
First (1st) Dose Date :	<input type="text"/>
Digital Certificate :	<input type="text"/>
Vaccine Registration :	<input type="text"/>
Second (2nd) Dose Date :	<input type="text"/>

There is an 'Update' button at the bottom right of the form.

VACCINE STATUS @ MyUTM PORTAL

3.1 Update Vaccine Information



**MAKLUMAT VAKSINASI PELAJAR / STUDENT
VACCINATION INFORMATION**

STATUS VAKSINASI PELAJAR
Student Vaccination Status

Nama :
Name

No. MyKAD :
MyKAD No.

Program / Fakulti :
Programme / Faculty

No. Telefon Bimbit :
Mobile Phone No.

ID MySejahtera :
MySejahtera ID

Adakah anda telah mendaftar untuk penerimaan vaksin? : Ya / Yes Tidak / No
Have you registered yourself for vaccination?

Status Penerimaan Vaksin : Ya / Yes Tidak / No
Vaccination Status

Adakah anda sudah menerima tarikh temujanji untuk vaksinasi? : Ya / Yes Tidak / No
Have you received your vaccination appointment date?

Tarikh Dos Pertama :
First (1st) Dose Date

Jenis Vaksin :
Type of Vaccine

Tarikh Dos Kedua :
Second (2nd) Dose Date

*** Click Save then click Back**

3.2 Upload Attachment (if have)

Upload Document

*** Only .pdf file and 5mb size document are allowed*

#	Dokumen / Document	📎 Muatnaik Dokumen / Upload Attachment
1.	Temujanji Vaksin / Appointment Vaccine	<input type="button" value="Choose File"/> No file chosen <input type="button" value="📎"/>
2.	Sijil Digital Vaksin / Digital Certificate Vaccine	<input type="button" value="Choose File"/> No file chosen <input type="button" value="📎"/>

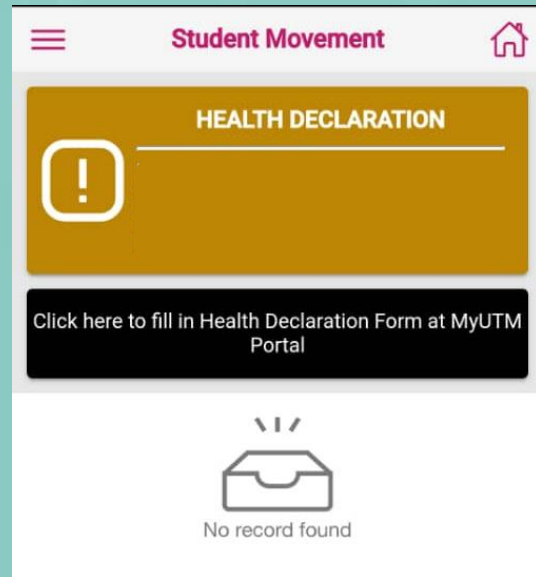
**HEALTH DECLARATION &
STUDENTS MOVEMENT
@
UTMSmart**

HEALTH DECLARATION

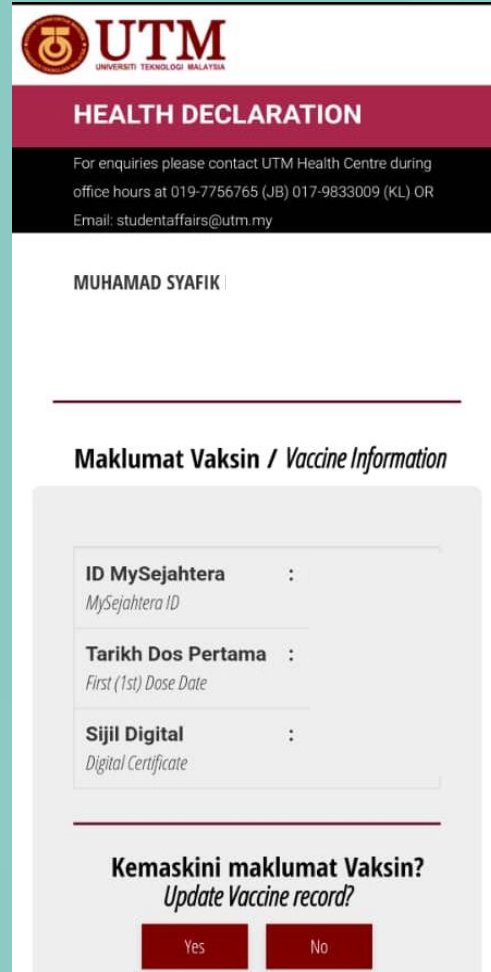
4. Open UTMSmart & Click Student Movement



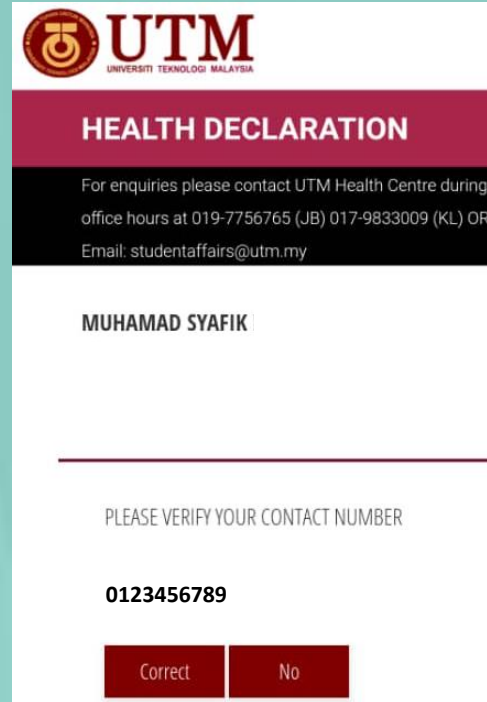
5. Click black button to fill in HDF



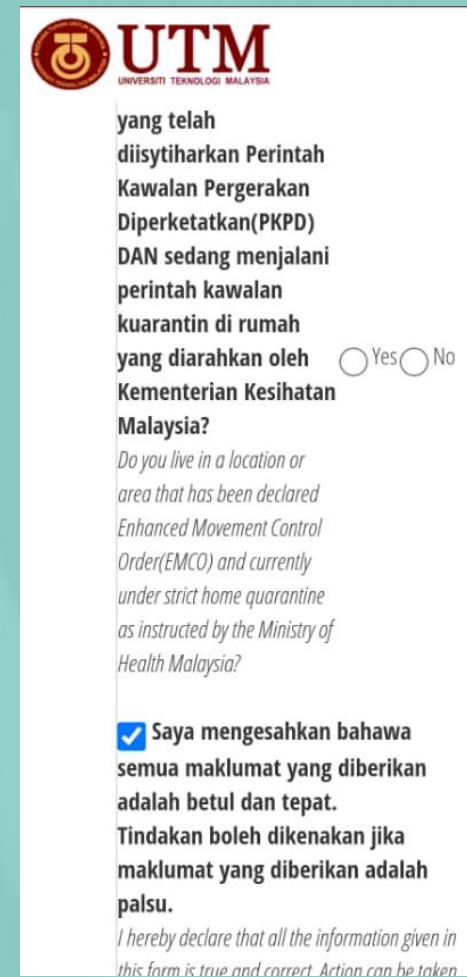
6. Click button to update Vaccine record.



7. Click button to verify your contact no.



8. Fill in HDF & Click Save.



STUDENTS MOVEMENT

9. Click Application

Student Movement

Health Declaration Status

B18XXXXXX
Name
HEALTHY
Valid until 22/07/2021

PGP/970610235083/38366
Tamat Pengajian >
02/07/2021 - 02/07/2021 (15:59 - 15:59)
RECOMMENDED

PGP/970610235083/38365
Tamat Pengajian
30/06/2021 - 30/06/2021 (14:16 - 14:16)
CANCELLED

PGP/970610235083/38364
Tamat Pengajian
30/06/2021 - 30/06/2021 (14:16 - 14:16)
CANCELLED

PGP/970610235083/38347
Isolation start from
26/06/2021 - 26/06/2021 (06:00 - 23:59)
CANCELLED

PGP/970610235083/38363
Tamat Pengajian
30/05/2021 - 30/05/2021 (14:16 - 14:16)
CANCELLED

Status Application

10. Fill in the blanks & Click Submit

Application

Purpose*
UTM JB - GOING BACK HOME

Description/Remark*
Example: Internet connection problem;
visa renewal

Current Location/Address*
Example: Jalan Pendidikan, Taman
Universiti, 81310, Johor

Building/College Location*
Example: 202, Block G20, KRP

Start Date* End Date*

Purpose*
**NOTICE: Temporary Close. For
further Info please contact 011-
18687022 / 019-7310674 (Sun -
Thu) or email hep@utm.my**

UTM JB - GOING BACK HOME

Cancel

Application

Purpose*
UTM JB - GOING BACK HOME

Description/Remark*
Tamat Pengajian

Current Location/Address*
G20, KRP

Building/College Location*
Taman Saujana, Kota Tinggi

Start Date* End Date*

Fri, 02-Jul-2... Fri, 02-Jul-2...

Start Time* End Time*

09 24 09 24

Recommend By
UTMDIGITAL 1 - Syafiq

Status Application

Insert your destination/
hometown

STUDENTS MOVEMENT

[Student Movement Application] : NOTIFICATION OF VERIFIED APPLICATION Inbox x



adminacademic@utm.my

to agus, me ▾

4:07 PM (0 minutes ago)



Ref No : PGP/970610235083/38366

Dear Sir,

PERMISSION TO EXIT - ENTER CAMPUS THE PURPOSE OF (UTM JB - GOING BACK HOME).

Referring to the matter as stated above. The university has implemented the Movement Control Order (MCO) to counteract the spread of Covid-19 at the Universiti Teknologi Malaysia.

However, we hereby grant special permission to the nominee(s) below to leave / enter the university for the purpose set out below:

Name : XXXXXX XXX XXXXXX

Matric No : B18XXXXXX

Purpose : UTM JB - GOING BACK HOME

Date : 02/07/2021 to 02/07/2021

Details : Tamat Pengajian

Location : Taman Saujana, Kota Tinggi

Remarks : UTM SPECIAL VERIFICATION

Application Status: RECOMMENDED

For your information, the above name has been forewarned to be fully responsible to ensure that **all** necessary preventive and protective measures are observed and taken while being off campus. The above name has also been informed that the University must not be held responsible for any risk associated with the above name while being outside of campus.

Notes: Official approval letter and cross-state letter (if applicable) can be downloaded at **myutm.my** (in the Auto Student Movement Approval section).

Your cooperation is highly appreciated. Thank you.

I, who uphold responsibility

UTM Office of Student Affairs

On Behalf Vice Chancellor

DISCLAIMER: The information in this e-mail and any attachment(s) transmitted with it ("Message") is intended only for the use of the intended recipient(s) and may contain confidential or privileged information. UTM are not responsible for any unauthorised changes made to the information or for the effect of such changes. You are hereby notified that any action in reliance upon, or any review, retransmission, dissemination, distribution, printing or copying of this Message or any part thereof by anyone other than the intended recipient(s) is strictly prohibited. Any opinions, conclusions and other information in this Message that do not relate to the official business of UTM shall be understood as neither given nor endorsed by UTM. UTM shall not be liable for loss or damage caused by viruses transmitted by this Message.

STUDENTS MOVEMENT

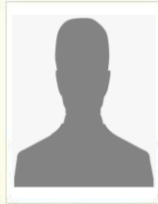


Student Info

Activity

Award

User Manual



XXXXXXXX XXX XXXXX
Bachelor Of Engineering (Chemical - Bioprocess)
Chemical & Energy Engineering

Matric No.: B18XXXXXX
Semester/Norm: 6 / 8
AA: XXXXXX XXX XXXXX

Type of Study: Taught Course (Full Time)
E-mail: xxxxxx@graduate.utm.my
Phone: 012-345679

Student Movement

No.	Purpose	Remarks	Start Date	End Date	Isolation Begin	Isolation End	Status	Print
1.	UTM JB - GOING BACK HOME-Tamat Pengajian	MENGINAP	02/07/2021	02/07/2021			APPROVED	Update Info
2.	UTM JB - GOING BACK HOME-Tamat Pengajian	MENGINAP	30/06/2021	30/06/2021			CANCELLED	
3.	UTM JB - GOING BACK HOME-Tamat Pengajian	MENGINAP	30/05/2021	30/05/2021			CANCELLED	
4.	UTM JB - GOING BACK HOME-Tamat Pengajian	MENGINAP	30/06/2021	30/06/2021			CANCELLED	

Note : This record is automatically approved by the university. For more information please call 011-18687022 / 019-7310674 (Sun -Thu) or email hep@utm.my

11. After approved, please click button 'Update Info', fill in the blanks and **Submit**.

Update Info

Emergency Contact

Name

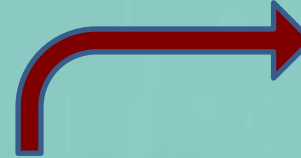
Tel. No

Vehicle information on returning to the village

Plate No

STUDENTS MOVEMENT

12. Download/ Print the generated letter.



UTM Academic Management System

Student Info Activity Award User Manual

 XXXXXXX XXX XXXXX
Bachelor Of Engineering (Chemical - Bioprocess)
Chemical & Energy Engineering

Matric No.: B18XXXXXX
Semester/Norm: 6 / 8
AA: XXXXXX XXX XXXXX

Type of Study: Taught Course (Full Time)
E-mail: xxxxxx@graduate.utm.my
Phone: 012-3456789

Student Movement

No.	Purpose	Remarks	Start Date	End Date	Isolation Begin	Isolation End	Status	Print
1.	UTM JB - GOING BACK HOME-Tamat Pengajian	MENGINAP	02/07/2021	02/07/2021			APPROVED	
2.	UTM JB - GOING BACK HOME-Tamat Pengajian	MENGINAP	30/06/2021	30/06/2021			CANCELLED	

Universiti Teknologi Malaysia
81310 Johor Bahru
Johor, Malaysia
Tel: +607-553 3333

Rujukan : PGP/970610235083/38366
Tarikh : 27/06/2021

Kepada sesiapa yang berkenaan

Tuan/Puan,

SURAT KEBENARAN PELAJAR UTM PULANG KE KAMPUNG HALAMAN SEMASA PKP 3.0

Merujuk kepada perkara di atas adalah berkaitan.

2. Sehubungan dengan itu, pihak Universiti tiada halangan dan memberi kebenaran kepada pelajar untuk pulang ke kampung halaman sepanjang PKP 3.0. Walau bagaimanapun, kelulusan ini tertakluk pada arahan Kerajaan melalui Majlis Keselamatan Negara, Polis Diraja Malaysia, Kementerian Kesihatan Malaysia (penentuan klasifikasi zon) dan pihak Universiti. Maklumat terperinci pelajar adalah seperti butiran berikut:

Nama : XXXXXXX XXX XXXX
No. Matrik : B18XXXXXX
No. Telefon : 012-345678
Alamat Kolej : Taman Saujana, Kota Tinggi
Tarikh Pulang dari Kampus : 02/07/2021
Alamat Destinasi : XXXXXXX XXXXXX
Nama Waris/Telefon : XXXXXXX XXX XXXX / 012-345678
Pengangkutan : UTM1234

3. Untuk makluman pelajar-pelajar dikehendaki untuk mematuhi semua langkah-langkah keselamatan dengan mematuhi Standard Operation Procedure (SOP) yang telah ditetapkan oleh Majlis Keselamatan Negara dari semasa ke semasa. Arahan isolasi sendiri juga dikenakan di rumah keluarga masing-masing memandangkan daerah Johor Bahru adalah kawasan merah.

4. Kerjasama dan perhatian tuan amat dihargai dan didahulukan dengan ucapan terima kasih.

Sekian, terima kasih.

innovative • entrepreneurial • global www.utm.my



Thank You

****Any further information can contact the Department of DVC (Student Affairs) hotline no: 011-18687022
or email at tphep@utm.my***