

**UNIVERSITI TEKNOLOGI MALAYSIA**

**Work Schedule for Course Registration, Application for Award of Degree and Examination  
Semester II, 2021/2022**

<b>STUDENT REFERENCE</b>
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NO.	ACTIVITY	TIME FRAME/TIME	WEEK	DATE		NOTE S	Unit Responsible
				JOHOR BAHRU CAMPUS	KUALA LUMPUR CAMPUS		
1	<b>Course Registration Semester II, Session 2021/2022</b>  Semester II 2021/2022 starting: JB: 20 March 2022 KL: 21 March 2022	2 days before commencement of Semester II, 2021/2022		17 – 18 March 2022	18 – 19 March 2022	Online Course Registration	Faculty
2	Lectures Semester II (Part 1)	6 weeks	1-6 Semester II, 2021/2022	20 March – 28 April 2022	21 March – 29 April 2022		Faculty
3	Amendments to course registration by students.	5 days	1	20 – 24 March 2022	21 – 25 March 2022		Faculty
4	<b>Amendments to course registration (with penalty)</b> by students.	5 days	2	27 – 31 March 2022	28 March – 1 April 2022		Faculty
5	Submission of Application <b>Form for Award of Diploma/Degree</b> by students in their final semester. Students are required to submit <b>one copy of their identification card/MyKad/ passport</b> together with Application Form for Award of Degree (for convocation purposes). Form for Award of Degree UTM.E/7-7(Amendment 2010).	Start from 2nd week of Semester II, 2021/2022	2 – 12	27 March – 9 June 2022	28 March – 10 June 2022	Google Form	Faculty
6	<b>Course Withdrawal</b> by students.	6 weeks	3 – 8	3 April – 12 Mei 2022	4 April – 13 Mei 2022		Faculty
7	Faculties issue name lists of students by course code and section.	2 days	4	10 – 11 April 2022	11 – 12 April 2022		Faculty
8	Mid-Semester Break Semester II, Session 2021/2022.	1 weeks	7	1 – 5 May 2022	2 – 6 May 2022		
9	Lectures Semester II (Part 2)	8 weeks	8 –15	8 May– 30 Jun 2022	9 May - 1 July 2022		Faculty

10	Students are needed to print out print the Course Registration Slip through the UTMCAD system (academic.utm.my)		12	6 June 2022	6 June 2022		
11	<b>Closing date and time for students in their final semester to submit Application Form for Award of Degree to the Faculty Academic Office.</b>	30 days before commencement of final examinations	12	9 June 2022	10 June 2022		Faculty
12	Examination Schedule released.	subject to change by the faculties	12	9 June 2022	10 June 2022		Faculty
13	The date of the restriction process due to debt by the Bursary	3 days before Pre-Registration Courses	12	6 June 2022	6 June 2022		Bursary
14	Submission of <b>Application Form for Award of Degree (with penalty)</b> by students to the Faculty Academic Office.	2 weeks	13 - 14	12 - 23 June 2022	13 - 24 June 2022		Faculty
15	Courses Pre-Registration for Semester II Session 2022/2023	2 weeks	13 - 14	12 - 23 June 2022	13 - 24 June 2022		Faculty / AMD (subject to change)
16	Study Week	1 week	16	3 – 7 July 2022	4 – 8 July 2022		Faculty
17	Final Examinations Semester II, Session 2021/2022	3 weeks	17- 19	12 – 31 July 2022	12 – 31 July 2022	Hari Raya Haji (10 & 11 July 2022) Awal Muharam (30 July 2022)	Faculty/ AMD
18	Time period for students to appeal against examination results for a course Refer to Academic Rules, Bachelor of Full -Time Studies Program and Course Grade Result Appeal Guide.	20 days	17 - 20	13 July – 3 August 2022			Faculty
19	Final Break for semester II, Session 2021/2022	10 weeks	20 - 29	1 August – 6 October 2022	1 August – 7 October 2022		
20	Announcement of examination result by faculty and printing examination result slips		22	18 August 2022		<a href="http://my.utm.my/">http://my.utm.my/</a>	Faculty
21	Special Examination result slips issued for distribution to students		23	21 August 2022	22 August 2022		Faculty

22	Special Examination Semester II, 2021/2022	<b>2 weeks after result of examination for semester II, 2021/2022</b>	<b>23 - 24</b>	21 August – 1 September 2022	22 August – 2 September 2022	<b>National Day</b> 31 August 2022	Faculty
23	Special Examination results are announced by the faculty.	<b>1 day</b>	<b>27</b>	21 September 2022		<a href="http://my.utm.my/">http://my.utm.my/</a>	UTMID
24	<b>Registration subject Semester I, Sesi 2022/2023 (ONLINE)</b>	<b>2 days</b>		5 – 7 October 2022		<a href="http://my.utm.my/">http://my.utm.my/</a>	Faculty
25	<b>Lectures Semester I, 2022/2023</b>			9 October 2022	10 October 2022	subject to change	

**Note:**

1) AMD	-Academic Management Division
2) JKTS	-Senate Standing Committee on Examinations/Examination Results
3) UM	-Repeat Course
4) HS	-Attendance Only
5) HW	-Compulsory Attendance
6) HWUM	-Repeat Passing/Failing Course

Updated: 1 March 2022

Academic Management Division  
Office of The Deputy Vice-Chancellor (Academic & International)