ACADEMIC GUIDELINES FOR BRIDGING PROGRAMME SEMESTER 1 SESSION 2022/2023

11th October 2022

By:

Head of Department UTM-IDP Programme

Mrs Noor Asma Husain

UTM
UNIVERSITI TEKNOLOGI MALAYSIA

Congratulations

AND

Welcome

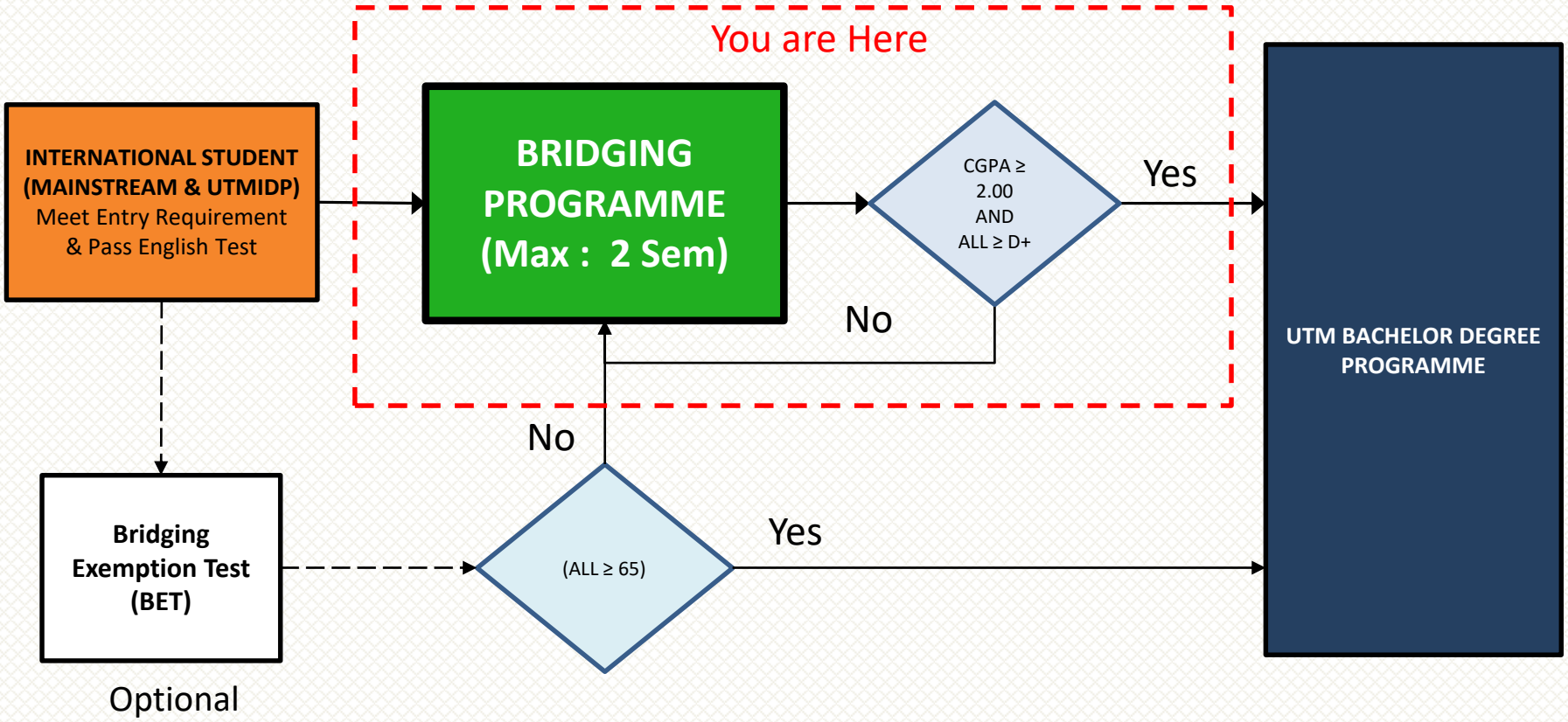
To all new students

inovatif ● entrepreneurial ● global

Content

- General Guidelines on Bridging Programme
- Bridging Exemption Test
- Online Course Registration
- Teaching and Learning Process

BRIDGING PROGRAMME PATHWAY



SCAN ME

Bridging Exemption Test (BET)

- **OBJECTIVE**: to be exempted from Bridging Programme. *Not compulsory*.
- Students who take the BET and pass can skip the Bridging Programme and can register for the degree programme this semester
- Passing Marks: **65 %** for all Courses according to Module
- Students who take the BET Test and fail will need to continue for Bridging Programme
- Fee: **RM 500**.
- Due date for registration: **13th October 2022**
- For more information, check our website by clicking this link BRIDGING EXEMPTION TEST or scan the QR code

Bridging Program Objective

The objectives of the Bridging Programme are as follows :

- To facilitate the international students to be enrolled into the Undergraduate programmes at the various faculties in the University
- To ensure sufficient knowledge on basic fundamentals of Science and Mathematics in preparation for Undergraduate education

Bridging Program- DURATION

- The programme is offered in **FULL-TIME** mode, with a maximum of two semesters.
- ACADEMIC CALENDAR SESSION 2022/2023

Activities	Week
LECTURE WEEK	7 weeks
Mid Semester Break	1 week
LECTURE WEEK	7 weeks
Revision Week	1 week
Final Exam Week	1 week

Academic Calendar Session 2022/2023

DATE		PROGRAMME	PUBLIC HOLIDAY
UTM JB	UTM KL		
SEMESTER I, SESSION 2022/2023 (October Intake)			
3 -16 October 2022		Registration of New Students Semester I Session 2022/2023	
19 September - 13 October 2022		**Bridging Exemption Test* Registration	
4 - 6 October 2022		**Bridging Exemption Test* Examination Session 1	
11 October 2022		Briefing for New Students Semester I Session 2022/2023	
11 October - 13 October 2022		Course Registration Semester I Session 2022/2023	
16 - 18 October 2022		**Bridging Exemption Test* Examination Session 2	
SEMESTER I, SESSION 2022/2023 16 October 2022 - 26 January 2023 (UTM JB) ■ 17 October 2022 - 27 January 2023 (UTM KL) (22 weeks)			
16 October - 1 December 2022	17 October - 2 December 2022	Lecture Semester I / First Half (7 weeks)	UTM Convocation Ceremony 66 Deepavali - **24 October 2022 (Monday)**
4 - 8 December 2022	5 - 9 December 2022	Mid-Semester Break (1 week)	
11 December 2022 - 26 January 2023	12 December 2022 - 27 January 2023	Lecture Semester I / Second Half (7 weeks)	Christmas Day - **25 December 2022 (Sunday)** Christmas Day (KL only) - **26 December 2022 (Sunday)** New Year's Day (KL only) - **1 January 2023 (Sunday)** New Year's Day (KL only) - **2 January 2023 (Monday)** Chinese New Year - **22 & 23 January 2023 (Sunday & Monday)** Chinese New Year (KL only) - **23 & 24 January 2023 (Tuesday)**
29 January - 2 February 2023	30 January - 3 February 2023	Revision Period per Semester (1 week)	Federal Territory Day (KL only) - **1 February 2023 (Wednesday)** Thaipusam - **4 February 2023 (Saturday)**
5 - 23 February 2023	6 - 24 February 2023	Final Examination for Semester I (3 weeks)	
26 February - 16 March 2023	27 February - 17 March 2023	Final Break for Semester I (3 weeks)	
7 March 2023		***SPACE Academic Commitee Meeting**	

**subject to changes (updated 21st Sept 2022)*

Online COURSE REGISTRATION STEPS

Go to REGISTRATION KIT in the Student Portal

Download Course Registration Form

- Fill in the Form in PDF (*please refer the guidelines and sample given*)

Parent/Guardian Form

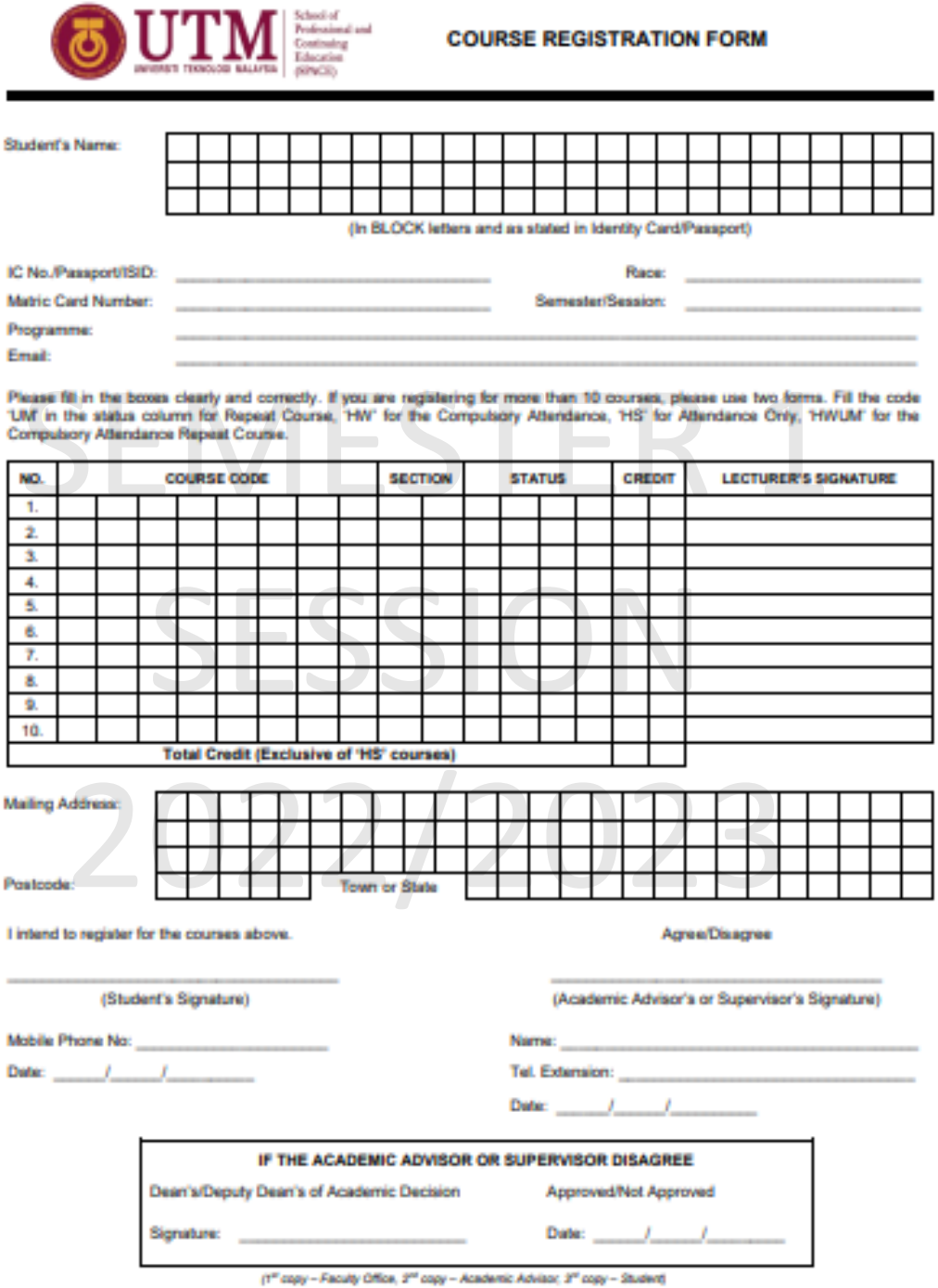
- Fill in Part A and Part B
- SUBMIT ONLINE (Compulsory)

Online Course Registration

- Fill in the required information from the link given
- Upload Course Registration Form (PDF) and Payment Slip
- SUBMIT ONLINE (Compulsory)

The online course registration due date is by 16th October 2022.

**Please ensure to complete the form with the correct information.*



UTM School of Professional and Continuing Education (SPACE)

COURSE REGISTRATION FORM

Student's Name:

(In BLOCK letters and as stated in Identity Card/Passport)

IC No./Passport/ISID: _____ Race: _____

Matric Card Number: _____ Semester/Session: _____

Programme: _____

Email: _____

Please fill in the boxes clearly and correctly. If you are registering for more than 10 courses, please use two forms. Fill the code 'UM' in the status column for Repeat Course, 'HW' for the Compulsory Attendance, 'HS' for Attendance Only, 'HWUM' for the Compulsory Attendance Repeat Course.

NO.	COURSE CODE	SECTION	STATUS	CREDIT	LECTURER'S SIGNATURE
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
	Total Credit (Exclusive of 'HS' courses)				

SEMESTER I SESSION 2022/2023

Mailing Address:

Postcode: Town or State

I intend to register for the courses above.

(Student's Signature)

Mobile Phone No: _____

Date: _____/_____/_____

Agree/Disagree

(Academic Advisor's or Supervisor's Signature)

Name: _____

Tel. Extension: _____

Date: _____/_____/_____

IF THE ACADEMIC ADVISOR OR SUPERVISOR DISAGREE

Dean's/Deputy Dean's of Academic Decision — Approved/Not Approved

Signature: _____ Date: _____/_____/_____

(1st copy – Faculty Office, 2nd copy – Academic Advisor, 3rd copy – Student)

UTM UNIVERSITI TEKNOLOGI MALAYSIA

Just leave the lecturer's and academic advisor's signatures blank. The academic advisor will verify it later after submission.

Make sure you fill in the correct Course Code of your Module according to your Degree Programme.

For repeating students, register the failed course and passed course with (grade B- and below) in the previous semester (Advised to refer to Academic Advisor).

Submit the form online through the given link in the Student Portal.

BRIDGING COURSES

MODULE	COURSE CODE	COURSE	CREDIT
ENGINEERING & SCIENCE • Civil • Electrical • Chemical & Natural Resources • Biomedical & Health Science • Mechanical • Bioscience & Bioengineering • Science	IFM 1004	Mathematics	4
	IFP 1014	Physics	4
	IFC 1024	Chemistry	4

BRIDGING COURSES

MODULE	COURSE CODE	COURSE	CREDIT
NON-ENGINEERING • Management & Human Resources • Built Environment • Education	IFB 1034	Business Mathematics	4
	IFB 1044	Introduction to Business	4
	IFE 1054	Economics	4

BRIDGING COURSES

MODULE	COURSE CODE	COURSE	CREDIT
COMPUTER SCIENCE AND OTHERS • Computing • Geomatic Science & Engineering	IFM 1004	Mathematics	4
	IFP 1014	Physics	4
	IFT 1064	Information and Communications Technology (ICT)	4

Credits and Grading Scheme

The Relationship between Marks and Grades

Marks	Grade	Pointer	
90 - 100	A+	4.00	PASS
80 - 89	A	4.00	
75 - 79	A-	3.67	
70 - 74	B+	3.33	
65 - 69	B	3.00	
60 - 64	B-	2.67	
55 - 59	C+	2.33	
50 - 54	C	2.00	
45 - 49	C-	1.67	
40 - 44	D+	1.33	
35 - 39	D	1.00	FAIL
30 - 34	D-	0.67	
00 - 29	E	0	

- The marks include assessments (tests, quizzes, assignments, projects and final examinations) throughout the semester.
- **Pass every course with minimum grade D+ AND average grade CGPA 2.00**
- Students who fail are allowed to repeat for maximum two semester
- The result does not carry forward to the faculty

Academic Advisor

PROGRAM	SECTION	ACADEMIC ADVISOR
SCIENCE & ENGINEERING	E1S1	**SITI MUSLEHA AB. MUTALIB** sitimusleha@utmspace.edu.my
	E1S2	**SABRUN JAMIL SAKIP** sabrun@utmspace.edu.my
	E1S3	**NADZIRAH HUSNA MOHD TAIB** nadzirah@utmspace.edu.my
COMPUTER SCIENCE & OTHERS	C1S1	**NURFARAH FAQIHAH MANSOR** nurfarah@utmspace.edu.my
	C1S2	**HUMAIRA HAIRUDIN** humaira@utmspace.edu.my
NON-ENGINEERING	B1S1	**DR. NUR AZURA NOOR AZHUAN** azura@utmspace.edu.my

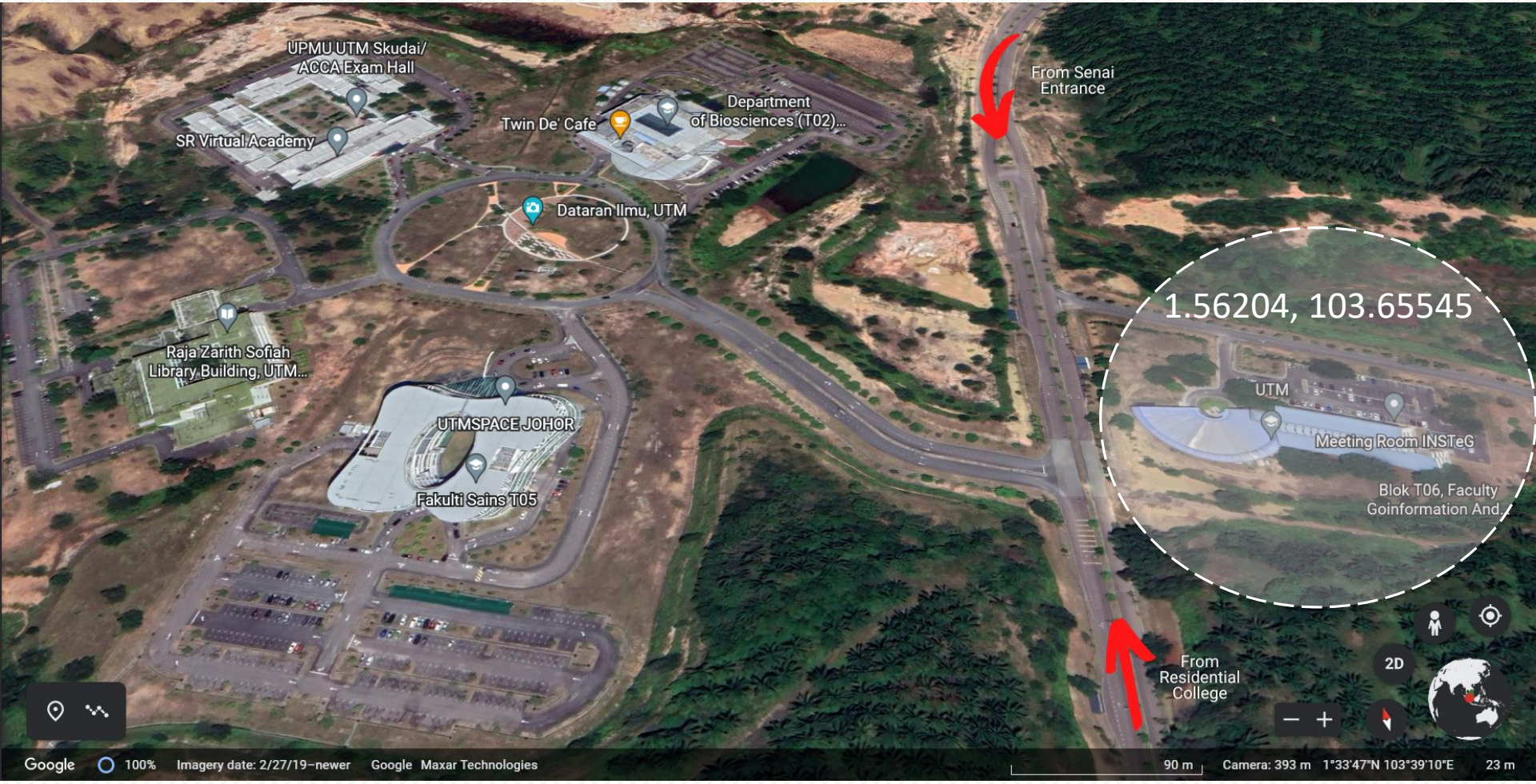
Teaching and Learning for 2022/2023-1

- All teaching and learning (TnL) activities will be conducted **PHYSICALLY** (face-to-face) including the Final Exam.
- Kindly refer to the Student Portal for the Class Schedule and Sections. Check your name in the Student List to know your Section.

ATTENDANCE

- Student must attend NOT LESS THAN 80% of lecture hours required for the course.
- The student will be prohibited from attending any lecture and assessment activities upon failure to comply with the above requirement.
- The student should adhere to the rules of attendance as stated in the University Academic Regulation.

CLASSROOM LOCATION



QUICK TOUR TO T05 AND T06

Learning Management System

https://utmspace.blackboard.com/

Username: [Matric No]
Password: [Matric No]

A platform to support the learning process and educational content delivery. You can access the Blackboard starting the first week of study. Blackboard Student Manual

Talk to Us

- If you have any problem that will affect your study, talk to **us** especially to your **Academic Advisor**.
- We will listen to your problem and try to help you as much as we can.

Contact us

UTM-IDP DEPARTMENT

Centre for Degree and Foundation Programme, SPACE UTM

Level 4, Block T05, Universiti Teknologi Malaysia

81310 Skudai, Johor

07 – 5318061

utmidp@utmspace.edu.my

REFERENCES LINK

- STUDENT PORTAL
- COURSE REGISTRATION KIT
- GUIDELINES BOOK FOR BRIDGING PROGRAMME
- CLASSROOM LOCATION MAP
- UTM ACADEMIC REGULATIONS (UNDERGRADUATE)
- A GLIMPSE OF UTM

UTM
UNIVERSITI TEKNOLOGI MALAYSIA

THANK YOU

inovatif ● entrepreneurial ● global