



(UTM Academic Regulations, Part VII, Item 7 (Special Examination))

## 7.0 SPECIAL EXAMINATION

- 7.1 Special Examination can be held for students who are unable to sit for the final examination because of illness certified by a medical officer, students who suffer from calamities (such as accidents, natural disasters or death of parents and immediate family members and other matters approved by the University) and because of national interest. Students are required to submit an application along with the evidence to the faculty.
- 7.2 Special Examination can also be held for final semester students who have passed with Good Status (KB), obtain CGPA  $\geq 2.00$  but failed in ONE (1) of the courses taken during the last TWO (2) semesters of study, excluding the semester used for Industrial Training provided that students enrol in the course when it is offered.

Status	CGPA
Good Standing Status (KB)	CGPA $\geq 2.00$
Probation Status (KS)	$1.70 \leq \text{CGPA} < 2.00$
Fail Status (KG) (Study Terminated)	CGPA $< 1.70$

- 7.3 Students who undergo Industrial Training in the last semester of study may apply to sit for Special Examinations as in Item 7.2 during the preceding semester.
- 7.4 The Special Examination marks will be used to determine the results of the course as follows:
- 7.4.1 The Special Examination marks as in Item 7.1 will be used to replace the final examination marks whereas the coursework marks will be retained.
  - 7.4.2 The Special Examination marks as in Items 7.2 and 7.3 will be used to determine the results of the course either Pass or Fail and are not taken into account in the calculation of GPA and CGPA. Failed students are required to repeat the course.
- 7.5 Special Examination will not be held for the following cases:
- 7.5.1 courses that have no final examinations; or
  - 7.5.2 students who did not take the final examination without valid reasons acceptable to the university; or
  - 7.5.3 students who attend less than 80% of the total scheduled contact hours of a course; or
  - 7.5.4 students who failed due to misconduct; or
  - 7.5.5 students who did not repeat the course when offered in the semester
- 7.6 Special Examination for a course will only be conducted once a semester unless approved by the Senate.
- 7.7 Students who fail to sit for the Special Examination for item 7.1 will be given ZERO (0) mark for the final examination.