ACADEMIC GUIDELINE FOR BRIDGING PROGRAMME SEMESTER 2 SESSION 2022/2023

14TH MARCH 2023
By:
Head of Department, UTM-IDP Programme
Noor Asma Husain

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Content

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BRIDGING PROGRAMME PATHWAY

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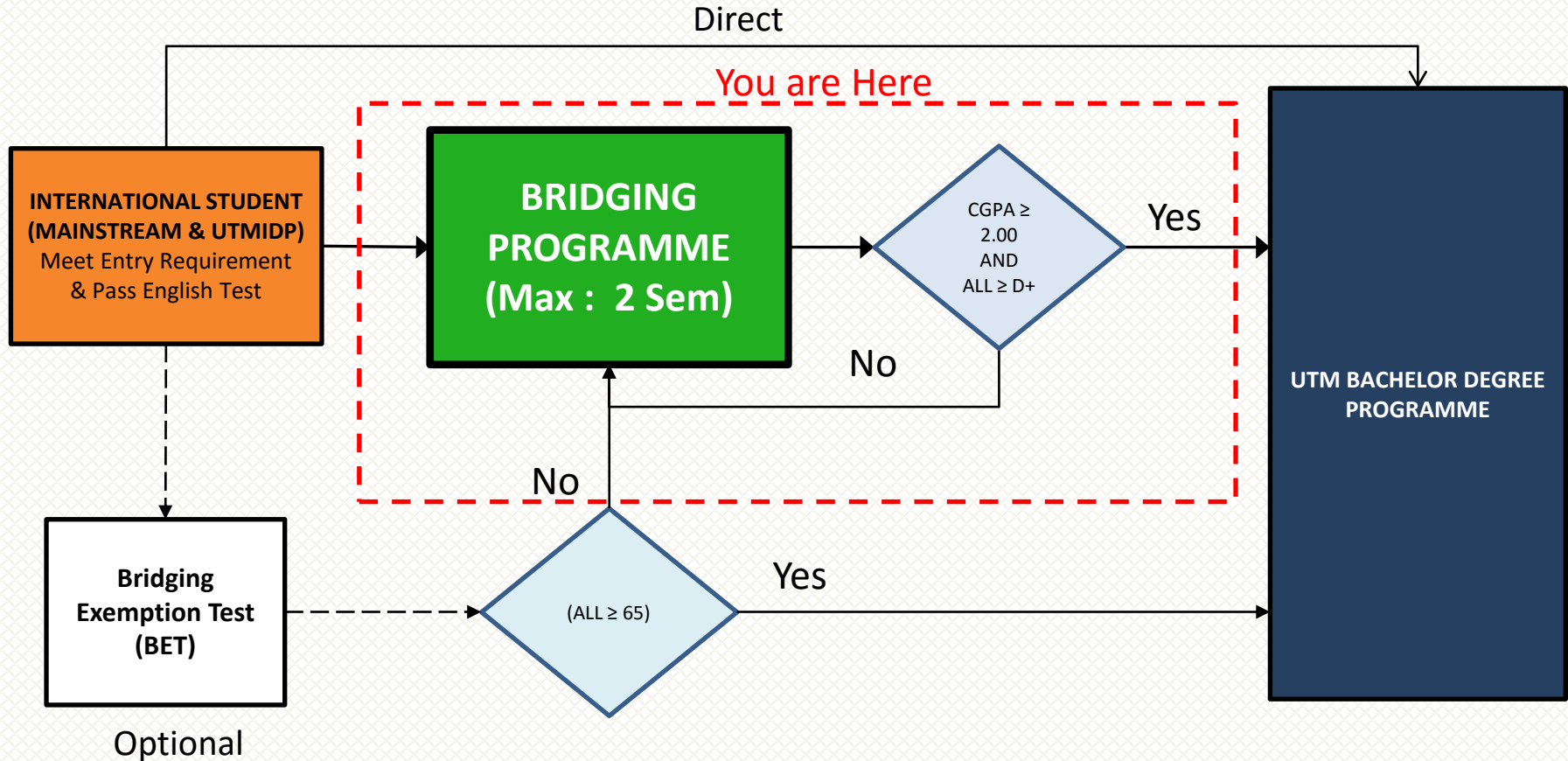
Bridging Exemption Test (BET)

- **OBJECTIVE**: to be exempted from Bridging Programme. *Not compulsory*.
- Students who take the BET and pass can skip the Bridging Programme and can register for the degree programme this semester
- Passing Marks: **65 %** for all Courses according to Module
- Students who take the BET Test and fail will need to continue for Bridging Programme
- Fee: **RM 500**.
- Due date for registration: **5 March 2023**
- For more information, check our website by clicking this link BRIDGING EXEMPTION TEST or scan the QR code

SCAN ME

Test Session	7-9 March 2023

Bridging Program Objective

The objectives of the Bridging Programme are as follows :

- To facilitate international students' enrollment into the Undergraduate programmes at the various faculties in UTM.

- To ensure sufficient knowledge of the fundamentals in preparation for the Undergraduate Programme in Engineering, Science, Computing, Social Science and Built Environment.

Bridging Programme - Duration

- The programme is offered in **FULL-TIME** mode, with a maximum of two semesters.

- Location: UTM Johor Bahru

- [ACADEMIC CALENDAR SESSION 2022/2023](#)

Activities	Week
LECTURE WEEK	7 weeks
Mid Semester Break	1 week
LECTURE WEEK	7 weeks
Revision Week	1 week
Final Exam Week	1 week
TOTAL	**17 WEEKS**

Academic Calendar Session 2022/2023-2

SEMESTER II, SESSION 2022/2023			
19 March 2023 - 5 October 2023 (UTM JB) ■ 20 March 2023 - 6 October 2023 (UTM KL)			
(29 weeks)			
19 March - 20 April 2023	20 March - 21 April 2023	Lecture Semester II / First Half (5 weeks)	Sultan Johor's Birthday & First Day Ramadan (JB Only) - **23 March 2023 (Thursday)** Nuzul Al-Quran (KL only) - **8 April 2023 (Saturday)**
23 - 27 April 2023	24 - 28 April 2023	Mid-Semester Break (1 week)	Aidilfitri Eid - **22 & 23 April 2023 (Saturday & Sunday)** Aidilfitri Eid (KL only) - **24 April 2023 (Monday)**
30 April - 29 June 2023	1 April - 30 June 2023	Lecture Semester II / Second Half (9 weeks)	Labour Day - **1 May 2023 (Monday)** Wesak Day - **4 May 2023 (Thursday)** Agong's Birthday - **5 June 2023 (Monday)** Aidil Adha Eid - **28 June 2023 (Wednesday)**
2 July - 6 July 2023	3 July - 7 July 2023	Revision Period per Semester (1 week)	
9 - 27 July 2023	10 - 28 July 2023	Final Examination for Semester II (3 weeks)	Awal Muharam - **19 July 2023 (Wednesday)**
30 July - 5 October 2023	31 July - 6 October 2023	Final Break for Semester II (10 weeks)	Almarhum Sultan Iskandar Hol Day (JB only) - **23 August 2023 (Wednesday)** National's Day - **31 August 2023 (Saturday)** Malaysia Day - **16 September 2023 (Saturday)** The Prophet Muhammad's Birthday - **27 September 2023 (Wednesday)**
7 August 2023		***SPACE Academic Commitee Meeting**	

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BRIDGING PROGRAMME
LIST OF COURSES

Course Code	Course Names	Credits
BSPM 0014	Mathematics	4
BSPM 0024	Basic Mathematics	4
BSPM 0034	Business Mathematics	4
BSPC 0014	Chemistry	4
BSPP 0014	Physics	4
BSPT 0014	Information and Communication Technology (ICT)	4
BSPT 0024	Fundamentals of Programming	4
BSPE 0014	Economics	4
BSPB 0014	Introduction to Business	4

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BRIDGING COURSES

CLUSTER	COURSE CODE	COURSE	CREDIT
ENGINEERING & SCIENCE • Civil • Electrical • Chemical & Energy • Biomedical • Mechanical • Science	BSPM 0014 IFM 1004 (R)	Mathematics	4
	BSPP 0014 IFP 1014 (R)	Physics	4
	BSPC 0014 IFC 1024 (R)	Chemistry	4

(R) - Repeat

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BRIDGING COURSES

CLUSTER	COURSE CODE	COURSE	CREDIT
COMPUTER SCIENCE • Software Engineering • Network and Security • Graphic and Multimedia Software	BSPM 0014 IFM 1004 (R)	Mathematics	4
	BSPT 0014 IFT 1064 (R)	Information and Communications Technology (ICT)	4
	BSPT 0024 IFP 1014 (R)	Fundamentals of Programming	4

(R) - Repeat

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BRIDGING COURSES

CLUSTER	COURSE CODE	COURSE	CREDIT
SOCIAL SCIENCE • Management & Human Resources • Education (TESL)	BSPM 0034 IFB 1034 (R)	Business Mathematics	4
	BSPB 0014 IFB 1044 (R)	Introduction to Business	4
	BSPE 0014 IFE 1054 (R)	Economics	4

(R) - Repeat

BRIDGING COURSES

CLUSTER	COURSE CODE	COURSE	CREDIT
BUILT ENVIRONMENT & SURVEYING • Architecture, Real Estate, Surveying • Quantity Surveying • Urban and Regional Planning • Geoinformation	BSPM 0024	Basic Mathematics	4
	BSPT 0014	Information and Communications Technology (ICT)	4
	BSPE 0014	Economics	4

COURSE REGISTRATION GUIDELINES

Go to **REGISTRATION KIT** in the Student Portal:

https://studentppi.utmspace.edu.my/

Download the Course Registration Form (PDF format)

Fill in the Form with the correct information (*please refer the guidelines and sample given*)

Course Registration Submission (Google Form)
- Fill in the required information (Student and Parent/Guardian Details)
- Upload Course Registration Form (PDF) and Payment Slip
- SUBMIT ONLINE (Compulsory)

Scan QR Code for Registration Kit

The course registration due date is 30 March 2023.

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COURSE REGISTRATION FORM

Student's Name: HASSAN MUHAMMED

(As stated in Identity Card/Passport)

IC No./Passport/ISID: K0000000E

Race: _____

Matric Card Number: T20MJ0001

Semester/Session: 2/20202021

Programme: SEMMH - BACHELOR OF MECHANICAL ENGINEERING

Email: hassan@gmail.com, hassan@graduate.utm.my

Please fill in the boxes clearly and correctly. Fill the code **'UM'** in the status column for Repeat Course, **'HW'** for the **Compulsory Attendance**, 'HS' for Attendance Only, 'HWUM' for the Compulsory Attendance Repeat Course.

NO.	COURSE CODE	SECTION	STATUS	CREDIT	LECTURER'S SIGNATURE
1.	IFM 1004		HW	4	
2.	IFP 1014		HW	4	
3.	IFC 1024		HW	4	
4.					
5.					
6.					
7.					
	Total Credit (Exclusive of 'HS' courses)			12	

Mailing Address: XC1 227, KOLEJ DATO ONN JAAFAR, UNIVERSITI TEKNOLOGI MALAYSIA, UTM JB.

Postcode: 81310

Town or State: JOHOR

I intend to register for the courses above.

Agree/Disagree

Hassan

(Student's Signature)

(Academic Advisor's or Supervisor's Signature)

Mobile Phone No: +60122354696

Name: _____

Date: 12/3/2020

Tel. Extension: _____

Date: _____

IF THE ACADEMIC ADVISOR OR SUPERVISOR DISAGREE

Dean's/Deputy Dean's of Academic Decision   Approved/Not Approved

Signature: _____   Date: ____/____/_____

(1ˢᵗ copy – Faculty Office, 2ⁿᵈ copy – Academic Advisor, 3ʳᵈ copy – Student)

Just leave the lecturer's and academic advisor's signatures blank. The academic advisor will verify it later after submission.

Make sure you fill in the correct Course Code of your Cluster according to your Degree Programme.

For repeat students, register the failed course (COMPULSORY) and passed course with (grade B- and below)(if any) (**Refer to Academic Advisor**).

Submit the form online through the Google Form given in the Registration Kit.

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Teaching and Learning for 2022/2023-2

- All teaching and learning (TnL) activities will be conducted **PHYSICALLY** (face-to-face) including the Final Exam.

- Kindly refer to the Student Portal for the Class Schedule and Sections. Check your name in the Student List to know your Section.

ATTENDANCE

- Student must attend NOT LESS THAN 80% of lecture hours required for the course.

- The student will be prohibited from attending any lecture and assessment activities upon failure to comply with the above requirement.

- The student should adhere to the rules of attendance as stated in the University Academic Regulation.

CREDITS AND GRADING SCHEME

The Relationship between Marks and Grades

Marks	Grade	Pointer	
90 - 100	A+	4.00	
80 - 89	A	4.00	
75 - 79	A-	3.67	
70 - 74	B+	3.33	
65 - 69	B	3.00	**PASS**
60 - 64	B-	2.67	
55 - 59	C+	2.33	
50 - 54	C	2.00	
45 - 49	C-	1.67	
40 - 44	D+	1.33	
35 - 39	D	1.00	
30 - 34	D-	0.67	**FAIL**
00 - 29	E	0	

- The marks include assessments (tests, quizzes, assignments, projects and final examinations) throughout the semester.

- **Pass every course with minimum grade D+ AND average grade CGPA 2.00**

- Students who fail are allowed to repeat for maximum two semester

- The result will not be carried forward to the faculty

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Learning Management System
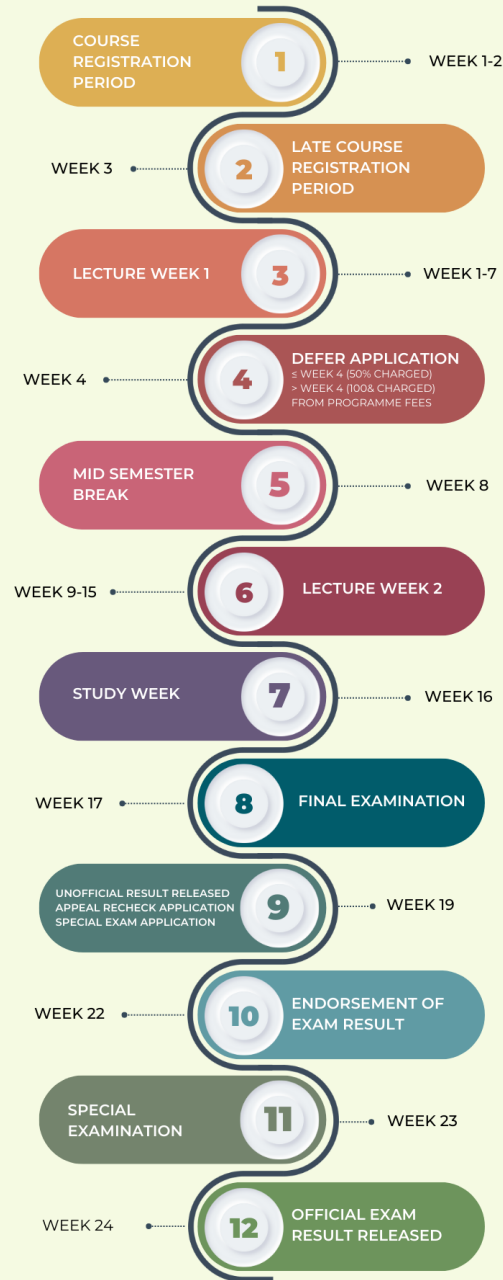
https://utmspace.blackboard.com/

Blackboard

Username: [Matric No]
Password: [Matric No]
(uppercase)

A platform to support the learning process and educational content delivery. You can access the Blackboard starting the first week of study. Blackboard Student Manual

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CLASSROOM LOCATION

TIMELINE

1 COURSE REGISTRATION PERIOD — WEEK 1-2

WEEK 3 — **2** LATE COURSE REGISTRATION PERIOD

LECTURE WEEK 1 **3** — WEEK 1-7

WEEK 4 — **4** DEFER APPLICATION
≤ WEEK 4 (50% CHARGED)
> WEEK 4 (100& CHARGED)
FROM PROGRAMME FEES

MID SEMESTER BREAK **5** — WEEK 8

WEEK 9-15 — **6** LECTURE WEEK 2

STUDY WEEK **7** — WEEK 16

WEEK 17 — **8** FINAL EXAMINATION

UNOFFICIAL RESULT RELEASED
APPEAL RECHECK APPLICATION
SPECIAL EXAM APPLICATION **9** — WEEK 19

WEEK 22 — **10** ENDORSEMENT OF EXAM RESULT

SPECIAL EXAMINATION **11** — WEEK 23

WEEK 24 — **12** OFFICIAL EXAM RESULT RELEASED

Students who failed to register for the course within the first three weeks **MUST** apply for deferment. Students who are in the maximum semester and failed to register for the course within the stipulated time without acceptable reasons will be **TERMINATED**

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Academic Advising

- An Academic Advisor will be assigned to the students throughout their Bridging Programme study period.

- The roles of Academic Advisors are to provide guidance and advice to the students on academic matters.

- Students may refer to the respective Academic Advisor for guidance and advice related to academic and disciplinary matters in order to improve their overall academic performance and personal well-being throughout their studies

Academic Advisor (2022/2023-2)

CLUSTER	SECTION	ACADEMIC ADVISOR	
		New Students	**Repeat Students**
ENGINEERING & SCIENCE	E1S1	**NURUL IZZATY MOHD YUNUS** izzaty@utmspace.edu.my	**SITI MUSLEHA AB. MUTALIB** sitimusleha@utmspace.edu.my **SABRUN JAMIL SAKIP** sabrun@utmspace.edu.my **NADZIRAH HUSNA MOHD TAIB** nadzirah@utmspace.edu.my
	E1S2	**NUR SYUHADA ISMAIL** nsyuhada@utmspace.edu.my	
COMPUTER SCIENCE	C1S1	**NOOR HAYATI MOHD ZAIN** noorhayati@utmspace.edu.my	**NURFARAH FAQIHAH MANSOR** nurfarah@utmspace.edu.my **HUMAIRA HAIRUDIN** humaira@utmspace.edu.my
SOCIAL SCIENCE	B1S1	**SITI ZHAFIRAH ZAINAL** zhafirah@utmspace.edu.my	**RAJA NOR DIYANA BINTI RAJA EZAR ESHAMUDIN** noordiyana@utmspace.edu.my

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Talk to Us

- If you have any problem that will affect your study, talk to **us** especially to your **Academic Advisor**.

- We will listen to your problem and try to help you as much as we can.

Self-Care isn't Selfish

Your Mental Health Matters Too

Share your feelings and thoughts. Seek help immediately

REFERENCES

Matters	UTM	UTM-IDP
Academic	Respective Academic Advisor	
Visa	UTM International (UTMI), S19 UTM, visa@utm.my For supporting document: • Attendance Verification Letter • Registration Slip • Exam Result Slip Kindly email to us at bridging@utmspace.edu.my	
Financial	Bendahari UTM bendahari@utm.my	Financial Department, T05, UTMSPACE bkw@utmspace.edu.my
Withdraw/ Defer Application	Student Recruitment and Admission Department (SRaD), F54, UTM ugrad@utm.my	Student Recruitment and Admission Department (SRaD), T05, UTMSPACE ambilan@utmspace.edu.my
Blackboard (BB)	Blackboard Technical Team – bbtech@utmspace.edu.my	

REFERENCES LINK

- [STUDENT PORTAL](#)

- [COURSE REGISTRATION KIT & CLASS SCHEDULE](#)

- [CLASSROOM LOCATION MAP](#)

- [ACADEMIC GUIDELINE FOR BRIDGING PROGRAMME](#)

- [UTM ACADEMIC RULES & REGULATIONS](#)

- [A GLIMPSE OF UTM](#)

CONTACT US

UTM-IDP DEPARTMENT

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81310 Skudai, Johor

☎ **07 – 5318061**

✉ **bridging@utmspace.edu.my**

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THANK YOU