

**BRIEFING FOR
ACADEMIC & REGISTRATION
GUIDELINE
FOR BRIDGING PROGRAMME
SEMESTER 1 SESSION 2023 / 2024**

2ND OCTOBER 2023 2.30PM

BY:

HEAD OF DEPARTMENT, UTM-IDP PROGRAMME

DR. NOOR ASMA HUSAIN

Congratulations

AND

WELCOME TO UTM

TO ALL NEW STUDENTS

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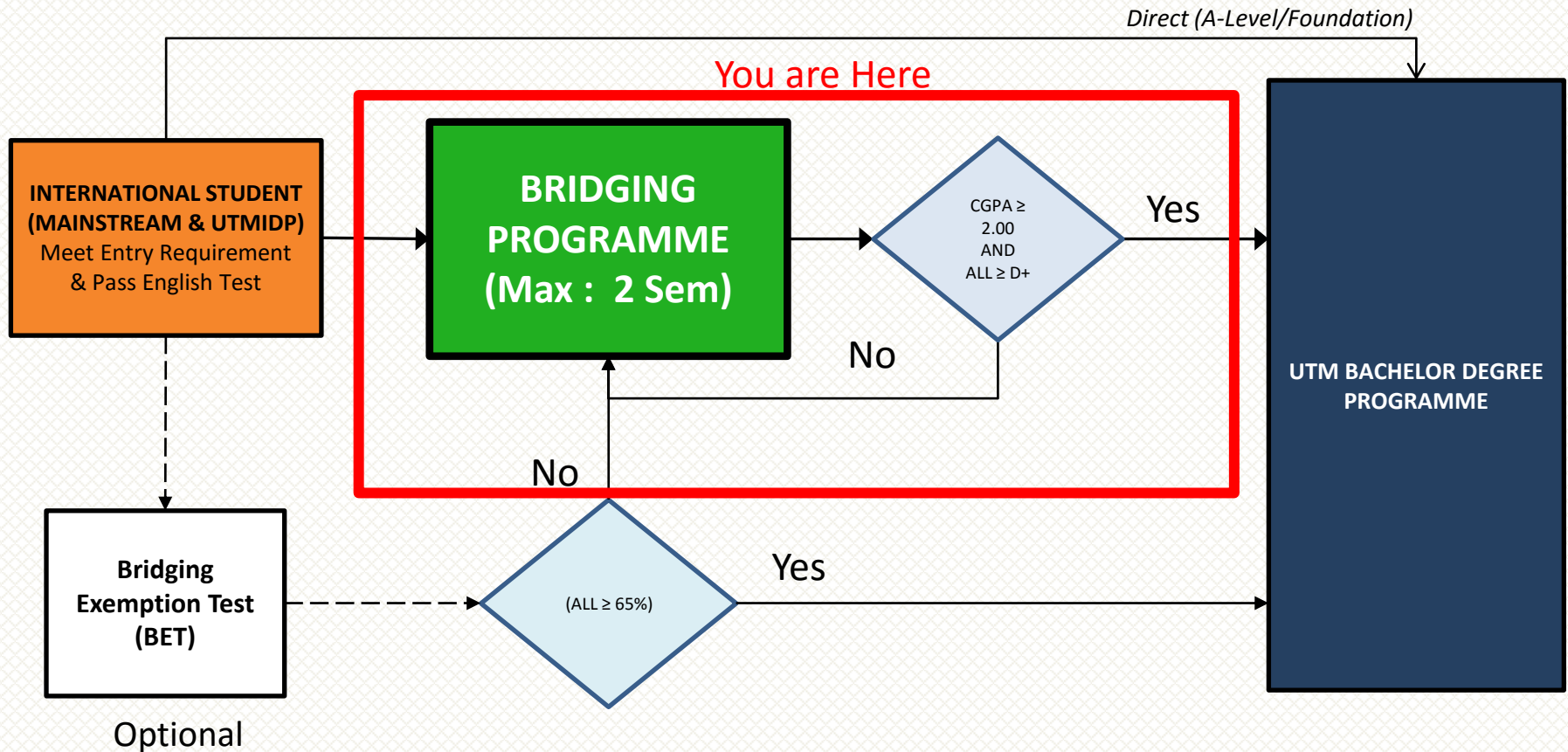


References



Contact Us

BRIDGING PROGRAMME PATHWAY



BRIDGING EXEMPTION TEST (BET)

- **OBJECTIVE:** to be exempted from Bridging Programme. *Not compulsory*
- Students who take the BET and pass can skip the Bridging Programme and can register for the degree programme this semester
- Passing Marks: **65 %** for all papers according to Test Module.
- Students who take the BET Test and fail will need to continue for Bridging Programme
- Registration Fee: **RM 500.**
- Due date for registration: **5 October 2023**
- For more information, check out our website by clicking this link [BRIDGING EXEMPTION TEST](#) or scan the QR code

SCAN ME

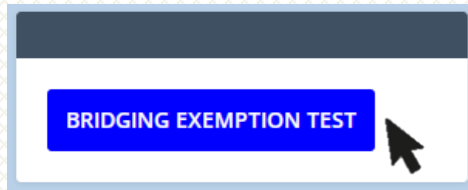


Test Session

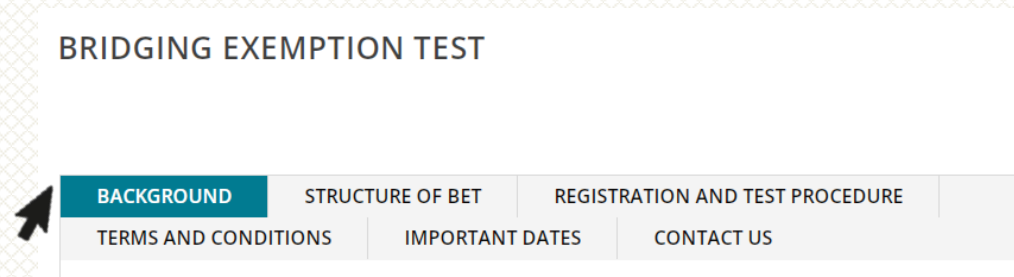
9-11 October 2023

BRIDGING EXEMPTION TEST (BET) INFORMATION FLOW

- Open browser and Go to studentppi.utmspace.edu.my
- Choose Bridging Programme
- Click on Bridging Exemption Test button on the right panel



- BET page will appear. Read all information on each tab provided



BRIDGING PROGRAMME

The Bridging Programme is for international undergraduates offered in full-time mode, with a maximum of two semesters. The programme aims to prepare students with a sound basis for progression into the undergraduate degree programmes at UTM by ensuring that they possess the necessary knowledge, values, skills, and competencies.

Students are required to pass the Bridging Programme before they can register into respective faculties for the Degree Programme.

The objectives of this programme are as follows :

- To facilitate international students' enrollment into the Undergraduate programmes at the various faculties in UTM.
- To ensure sufficient knowledge of the fundamentals in preparation for the Undergraduate Programme in Engineering, Science, Computing, Social Science and Built Environment.

BRIDGING PROGRAMME- DURATION

- The programme is offered in **FULL-TIME** mode, with a maximum of two semesters.
- Location: UTM Johor Bahru
- [ACADEMIC CALENDAR SESSION 2023/2024](#)

Activities	Week
LECTURE WEEK	7 weeks
Mid Semester Break	1 week
LECTURE WEEK	7 weeks
Revision Week	1 week
Final Exam Week	1 week
TOTAL	17 WEEKS

ACADEMIC CALENDAR SESSION 2023 / 2024-1

SEMESTER I, SESSION 2023/2024

8 October 2023 - 16 March 2024 (UTM JB) ■ 9 October 2023 - 17 March 2024 (UTM KL)

(23 weeks)

UTM JB	UTM KL		
8 October - 25 November 2023	9 October - 26 November 2023	Lecture Semester I / First Half (7 weeks)	Deepavali - 12 November 2023 (Sunday) Deepavali - 13 November 2023 (Monday) - KL only
26 November - 2 December 2023	27 November - 3 December 2023	Mid-Semester Break for Semester I (1 week)	
3 December 2023 - 21 January 2024	4 December 2023 - 20 January 2024	Lecture Semester I / Second Half (7 weeks)	Christmas Day - 25 December 2023 (Monday) New Year's Day - 1 January 2024 (Monday) - KL only
21 January - 27 January 2024	22 January - 28 January 2024	Revision Period for Semester (1 week)	Thaipusam - 25 January 2024 (Thursday)
28 January - 1 February 2024	29 January - 2 February 2024	Final Examination for Semester I (1 week)	Federal Territory Day - 1 February 2024 (Thursday) - KL only
3 February - 16 March 2024	4 February - 17 March 2024	Final Break for Semester I (6 weeks)	Chinese New Year - 10 -11 February 2024 (Saturday & Sunday) 12 February 2024 (Monday) - KL only Awal Ramadhan - 11 March 2024 (Monday)
15 February 2024		*SPACE Academic Committee Meeting	

**Subject to changes*

Any subject to change is based on the decision made by Ministry of Higher Education for the beginning of new Semester of 2023/2024.

Lecture week will begin on **8 October 2023**. Please refer to the class schedule in the Student Portal

BRIDGING PROGRAMME

LIST OF COURSES

Course Code	Course Names	Credits
BSPM 0014	Mathematics	4
BSPM 0024	Basic Mathematics	4
BSPM 0034	Business Mathematics	4
BSPC 0014	Chemistry	4
BSPP 0014	Physics	4
BSPT 0014	Information and Communication Technology (ICT)	4
BSPT 0024	Fundamentals of Programming	4
BSPE 0014	Economics	4
BSPB 0014	Introduction to Business	4

Students are required to register for THREE (3) courses (total of 12 credits) according to their degree programme's clusters

BRIDGING COURSES

CLUSTER 1	COURSE CODE	COURSE	CREDIT
ENGINEERING & SCIENCE <ul style="list-style-type: none"> • Civil • Electrical • Chemical & Energy • Biomedical • Mechanical • Science 	BSPM 0014	Mathematics	4
	BSPP 0014	Physics	4
	BSPC 0014	Chemistry	4

BRIDGING COURSES

CLUSTER 2	COURSE CODE	COURSE	CREDIT
COMPUTER SCIENCE • Software Engineering • Network and Security • Graphic and Multimedia Software	BSPM 0014	Mathematics	4
	BSPT 0014	Information and Communications Technology (ICT)	4
	BSPT 0024	Fundamentals of Programming	4

BRIDGING COURSES

CLUSTER 3	COURSE CODE	COURSE	CREDIT
SOCIAL SCIENCE <ul style="list-style-type: none"> • Management • Human Resources • Education (TESL) 	BSPM 0034	Business Mathematics	4
	BSPB 0014	Introduction to Business	4
	BSPE 0014	Economics	4

BRIDGING COURSES

CLUSTER 4	COURSE CODE	COURSE	CREDIT
BUILT ENVIRONMENT & SURVEYING <ul style="list-style-type: none"> • Architecture, Real Estate, Surveying • Quantity Surveying • Urban and Regional Planning • Geoinformation 	BSPM 0024	Basic Mathematics	4
	BSPT 0014	Information and Communications Technology (ICT)	4
	BSPE 0014	Economics	4

IMPORTANT DATES FOR BRIDGING PROGRAMME BET / COURSE REGISTRATION

Scan QR Code for
Registration Kit



SEMESTER 1 SESSION 2023 / 2024



BET
BRIDGING EXEMPTION TEST

- 25th Sept - 5th Oct 2023 BET REGISTRATION
- 8th Oct 2023 BET BRIEFING
- 9th -11th Oct 2023 BET EXAMINATION
- 15th Oct 2023 BET RESULT ANNOUNCEMENT

BRIDGING
COURSE REGISTRATION

- 2nd Oct 2023 ACADEMIC BRIEFING
- 2nd - 19th Oct 2023 COURSE REGISTRATION
- 20th - 26th Oct 2023 LATE COURSE REGISTRATION

Important notice
Students who failed to register for the course within the first three(3) weeks MUST apply for deferment for Semester 1-20232024

BET / COURSE REGISTRATION GUIDELINE

1

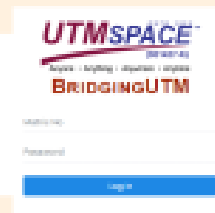
Ensure to register as a student with the Student Recruitment & Admission Department (SRAD) to obtain your Matric Number (e.g: T23xxxxxx)

2

Go to the website bridging.utmpace.edu.my within 24 hours of registration (working days).

3

Log in using
Username: **Matric Number**
Password: **Matric Number**



4

Update student's particular details and upload English result slip (**Compulsory**).

5

Choose '**Register BET**' to proceed with BET Registration (Step A) OR '**Register**' to proceed with Course Registration (Step B)

Register

Register B.E.T.

*BET is only for new students and OPTIONAL

For repeating students, click on this button to register :

Register for New Semester

STEP A: BET REGISTRATION FLOW

1

Select your Degree Programme as stated in the Offer Letter

2

The Test Module will be listed based on the degree programme selected

3

Choose available BET session

4

Upload the Payment Slip and click Submit

5

The BET Registration Slip will appear after the registration has been verified by BET Coordinator

6

Please check the BET Schedule in Student Portal and bring the BET Registration Slip during the test

STEP B: COURSE REGISTRATION FLOW

1

Select your Degree Programme as stated in the Offer Letter

2

For new students, choose all the courses listed.
For repeating students, **ONLY** choose the courses to be repeated.

3

Choose available Section

4

Upload the Payment Slip and click Submit

5

The Course Registration Slip will appear after the registration has been verified by Academic Advisor

6

Please check the Class Schedule in Student Portal

For repeating students, do register:

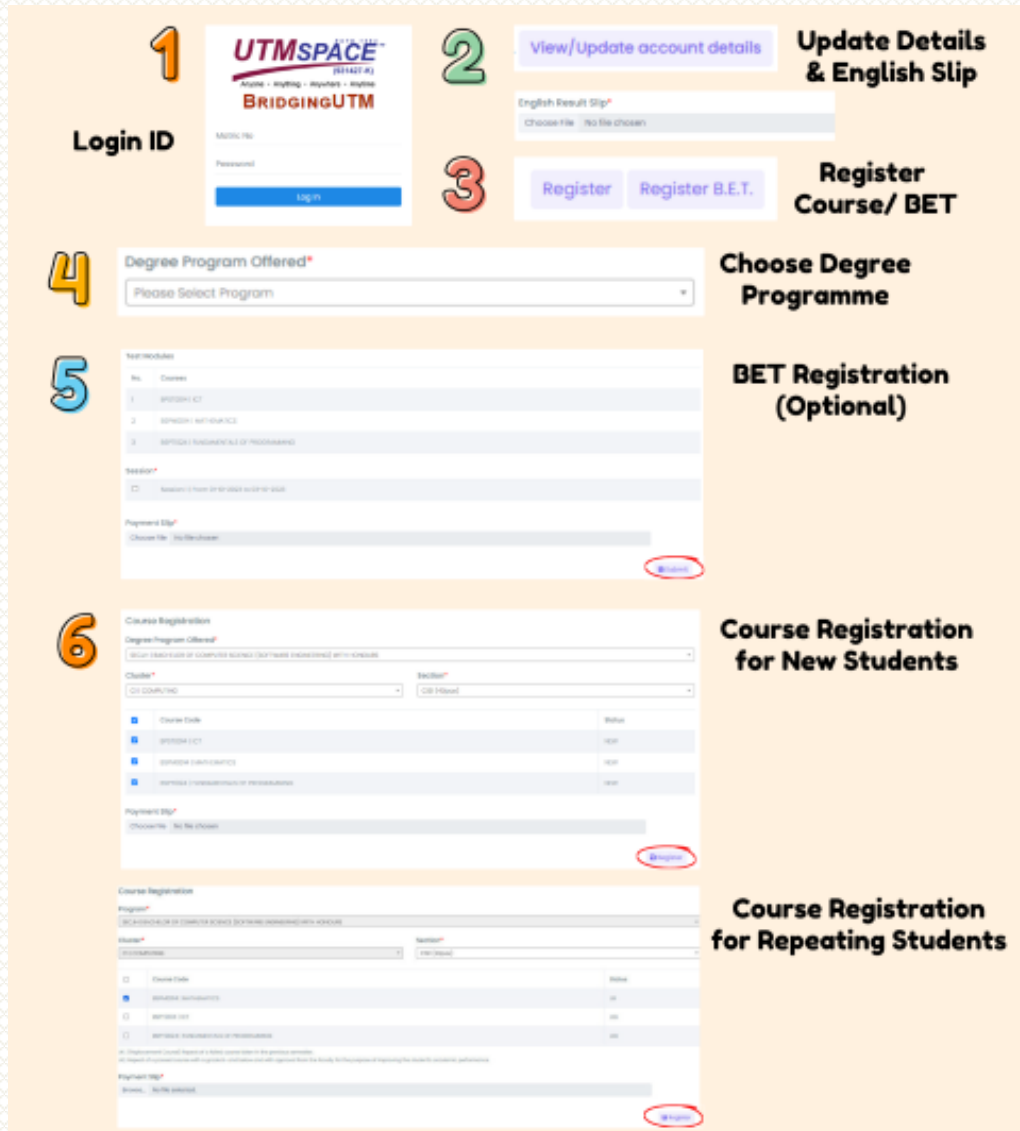
- the failed course with grade D and below (UK) (**COMPULSORY**) and
- the passed course with grade B- and below (UG) - *if any*

(Kindly refer to the respective Academic Advisor).

UK-ulang kursus/repeat course

UG-ulang gred/repeat grade

Registration Flow



The diagram illustrates the registration flow through six numbered steps:

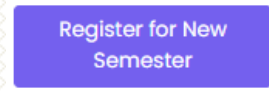
- 1 Login ID**: A login form for UTMSPACE (BRIDGINGUTM) with fields for Matrik ID and Password, and a Login button.
- 2 Update Details & English Slip**: A form to view/update account details, including an English Result Slip upload field and buttons for Register and Register B.E.T.
- 3 Register Course/ BET**: A form to register a course or BET, with buttons for Register and Register B.E.T.
- 4 Choose Degree Programme**: A dropdown menu to select a degree program.
- 5 BET Registration (Optional)**: A form for BET registration, including fields for Name/Module, No. Courses, and Payment Slip, with a Register button circled in red.
- 6 Course Registration for New Students**: A form for course registration for new students, including fields for Degree Program Offered, Cluster, and Section, with a Register button circled in red.

Additional steps shown at the bottom of the flow:

- Course Registration for Repeating Students**: A form for course registration for repeating students, including fields for Program, Name, and Section, with a Register button circled in red.

*Important

- For repeating students, click on this button to register :



- All students please ensure that the initial course code is begin with 'BSPxxxxx'

TEACHING AND LEARNING FOR 2023 / 2024-1

- All teaching and learning (TnL) activities will be conducted **PHYSICALLY** (face-to-face) including the Final Exam.
- Kindly refer to the Student Portal for the Class Schedule and Sections.

ATTENDANCE

- Student must attend **NOT LESS THAN 80%** of lecture hours required for the course.
- The student will be prohibited from attending any lecture and assessment activities upon failure to comply with the above requirement.
- The student should adhere to the rules of attendance as stated in the University Academic Regulation.

CLASSROOM & COMPUTER LAB LOCATION



[Click Maps to N28A](#)



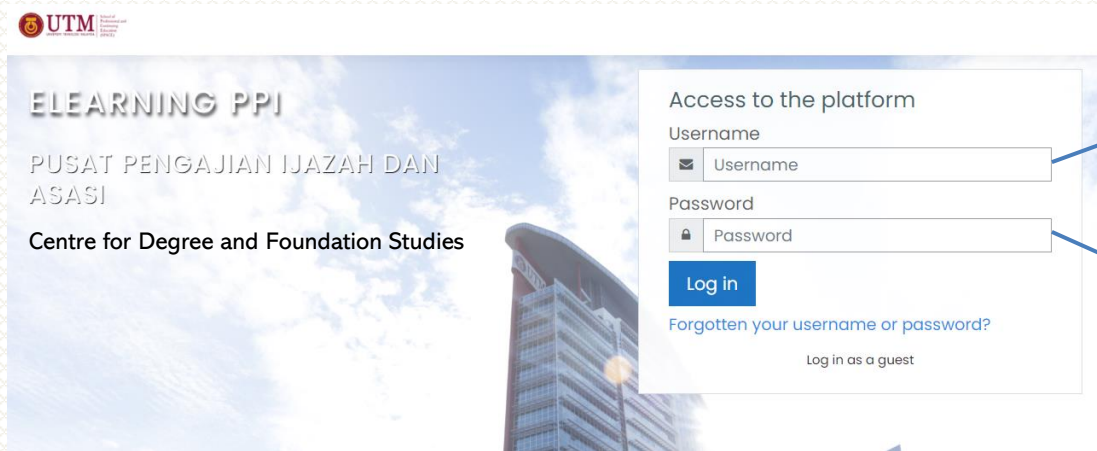
[Click Maps to T05](#)



[Click Maps to T06](#)

Learning Management System (LMS)

eLearning - <https://elearnppi.utmspace.edu.my/>



Username: [Matric Num]
e.g.: T23xxxxxx

Password: [ISID Num]
e.g.: 202309xxxxxx

A platform to support the learning process and educational content delivery. You can access the eLearning starting the **SECOND WEEK** of study.

[eLearning Manual Guideline for Students](#)
[eLearning Video Briefing](#)



CREDITS AND GRADING SCHEME

The Relationship between Marks and Grades

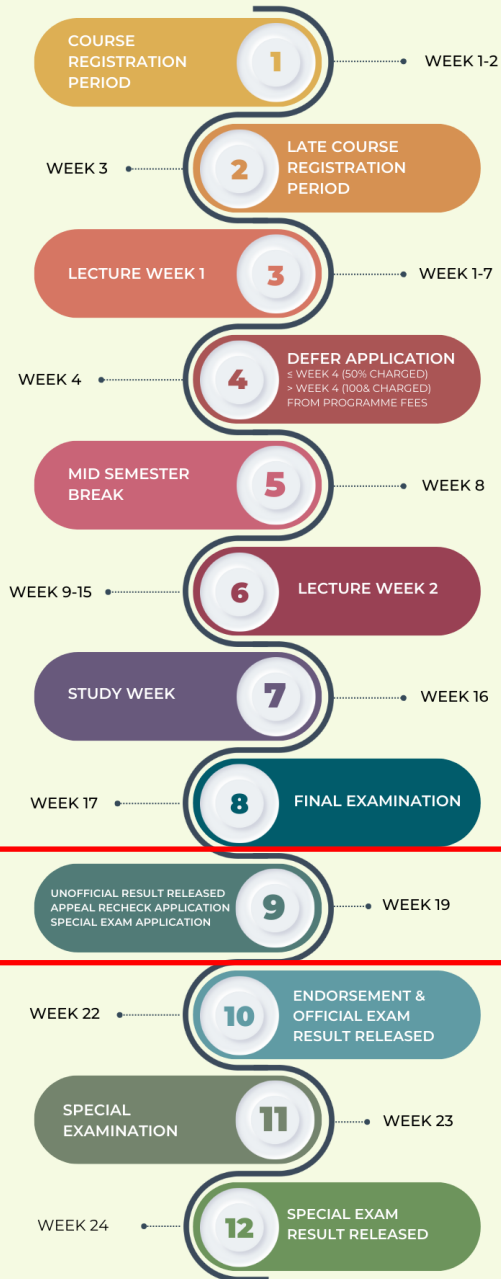
Marks	Grade	Pointer
90 - 100	A+	4.00
80 - 89	A	4.00
75 - 79	A-	3.67
70 - 74	B+	3.33
65 - 69	B	3.00
60 - 64	B-	2.67
55 - 59	C+	2.33
50 - 54	C	2.00
45 - 49	C-	1.67
40 - 44	D+	1.33
35 - 39	D	1.00
30 - 34	D-	0.67
00 - 29	E	0

PASS

FAIL

- The marks include assessments (tests, quizzes, assignments, projects and final examinations) throughout the semester.
- **Pass every course with minimum grade D+ AND average grade CGPA 2.00**
- Students who fail are allowed to repeat for maximum two semester
- The result will not be carried forward to the faculty

*Please refer to the [Handbook of Academic Guideline for Bridging Programme](#) for the CGPA calculation



Bridging Timeline

Grade Appeal

Students may only apply for a course grade appeal after they have reviewed and discussed the answer scripts with the respective lecturers no later than TEN (10) working days after the end of the final examination week.

Special Examination

Special Examination can be held for the students who have passed with Good Status (KB) (**pointer 2.00 and above**) but failed in ONE (1) of the courses taken during the last TWO (2) semesters of study.

Source: UTM Academic Rules & Regulations

ACADEMIC ADVISING

- An Academic Advisor will be assigned to the students throughout their Bridging Programme study period.
- The roles of Academic Advisors are to provide guidance and advice to the students on academic matters.
- Students may refer to the respective Academic Advisor for guidance and advice related to academic and disciplinary matters in order to improve their overall academic performance and personal well-being throughout their studies

ACADEMIC ADVISOR (2023/2024-1)

CLUSTER	SECTION	ACADEMIC ADVISOR
		New Students
ENGINEERING & SCIENCE	E1S1	SABRUN JAMIL BIN SAKIP sabrun@utmSPACE.edu.my
	E1S2	NURUL HIDAYAH BINTI ABD RAZAK hidayahrazak@utmSPACE.edu.my
	E1S3	NURHAZLIN BINTI AZMAN n.hazlin@utmSPACE.edu.my
COMPUTER SCIENCE	C1S1	HUMAIRA HAIRUDIN humaira@utmSPACE.edu.my
	C1S2	DR NOOR ASMA HUSAIN asma@utmSPACE.edu.my
SOCIAL SCIENCE	B1S1	NUR HAZIRAH MOHD BAHKRI hazirah@utmSPACE.edu.my
BUILT ENVIRONMENT	L1S1	SITI ZHAFIRAH ZAINAL zhafirah@utmSPACE.edu.my

For repeating students:

ACADEMIC ADVISOR	EMAIL
NURUL IZZATY BINTI MOHD YUNUS	izzaty@utmSPACE.edu.my
NUR SYUHADA BINTI ISMAIL	nsyuhada@utmSPACE.edu.my
NOOR HAYATI BINTI MOHD ZAIN	noorhayati@utmSPACE.edu.my
SITI ZHAFIRAH BINTI ZAINAL	zhafirah@utmSPACE.edu.my

TALK TO US

- If you have any problem that will affect your study, talk to **us** especially to your **Academic Advisor**.
- We will listen to your problem and try to help you as much as we can.



REFERENCES

Matters	UTM	UTM-IDP
Academic	Respective Academic Advisor	
Visa	UTM International (UTMI), S19 UTM, visa@utm.my For requesting supporting document: <ul style="list-style-type: none"> • Attendance Verification Letter • Registration Slip • Exam Result Slip Kindly email to us at bridging@utmpace.edu.my	
Financial	Bendahari UTM bendahari@utm.my	Financial Department, T05, UTMSPACE bkw@utmpace.edu.my
Withdraw/ Defer Application	Student Recruitment and Admission Department (SRaD), F54, UTM ugrad@utm.my	Student Recruitment and Admission Department (SRaD), T05, UTMSPACE ambilan@utmpace.edu.my
eLearning LMS	Division of Technology Digital – digitallearning@utmpace.edu.my	

REFERENCES LINK

- [STUDENT PORTAL](#)
- [REGISTRATION KIT & CLASS SCHEDULE](#)
- [HANDBOOK OF ACADEMIC GUIDELINE FOR BRIDGING PROGRAMME](#)
- UTM ACADEMIC RULES & REGULATIONS [Latest Malay Version](#) | [\(2018 English Version\)](#)
- [A GLIMPSE OF UTM](#)



CONTACT US

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THANK YOU