

# GUIDELINES FOR APPLICATION

## BACHELOR DEGREE PROGRAMMES (MAINSTREAM)

FOR UTM FOUNDATION, FOUNDATION MARA-UTM & UTM DIPLOMA HOLDER



# LIST OF PROGRAMMES

- 1) Refer to the following tables for lists of programmes and categories of candidates
- 2) Choose **TWO (2)** programmes based on your student category (Foundation UTM, Foundation MARA-UTM, Diploma UTM)
- 3) If the candidates choose the wrong programme from a particular student category, SRAdS UTM will process the application as **INCOMPLETE**
- 4) **SRAdS UTM** will only process **COMPLETE** applications with the right programme according to the right student category



# LIST OF PROGRAMMES

## 2024/2025 Session (September Intake)

### FACULTY OF CIVIL ENGINEERING

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF CIVIL ENGINEERING WITH HONOURS	✓	✓	✓	✓

### FACULTY OF ELECTRICAL ENGINEERING

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF ELECTRICAL ENGINEERING WITH HONOURS	✓	✓	✓	✓
BACHELOR OF ELECTRONIC ENGINEERING WITH HONOURS	✓	✓	✓	✓
BACHELOR OF ENGINEERING (ELECTRICAL-MECHATRONICS) WITH HONOURS	✓	✓	✓	✓
BACHELOR OF BIOMEDICAL ENGINEERING WITH HONOURS	✓			✓

### FACULTY OF MECHANICAL ENGINEERING

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF MECHANICAL ENGINEERING WITH HONOURS	✓	✓	✓	✓
BACHELOR OF NAVAL ARCHITECTURE AND OFFSHORE ENGINEERING WITH HONOURS	✓		✓	
BACHELOR OF MECHANICAL ENGINEERING (MANUFACTURING) WITH HONOURS	✓	✓	✓	

# LIST OF PROGRAMMES

## 2024/2025 Session (September Intake)

### FACULTY OF CHEMICAL & ENERGY ENGINEERING

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF CHEMICAL ENGINEERING WITH HONOURS	✓	✓	✓	✓
BACHELOR OF CHEMICAL ENGINEERING (BIOPROCESS) WITH HONOURS	✓	✓		✓
BACHELOR OF PETROLEUM ENGINEERING WITH HONOURS	✓	✓		✓
BACHELOR OF CHEMICAL ENGINEERING (GAS) WITH HONOURS	✓	✓		✓
BACHELOR OF NUCLEAR ENGINEERING WITH HONOURS	✓	✓		✓

### FACULTY OF COMPUTING

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR IN SOFTWARE ENGINEERING WITH HONOURS	✓	✓	✓	✓
BACHELOR OF COMPUTER SCIENCE (DATA ENGINEERING) WITH HONOURS	✓	✓		
BACHELOR OF COMPUTER SCIENCE (COMPUTER NETWORK AND SECURITY) WITH HONOURS	✓	✓	✓	✓
BACHELOR OF COMPUTER SCIENCE (GRAPHICS AND MULTIMEDIA SOFTWARE) WITH HONOURS	✓	✓	✓	✓
BACHELOR OF COMPUTER SCIENCE (BIOINFORMATICS) WITH HONOURS	✓	✓	✓	

# LIST OF PROGRAMMES

## 2024/2025 Session (September Intake)

### FACULTY OF BUILT ENVIRONMENT AND SURVEYING

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF SCIENCE IN ARCHITECTURE WITH HONOURS	✓		✓	
BACHELOR OF LANDSCAPE ARCHITECTURE WITH HONOURS	✓		✓	
BACHELOR OF URBAN AND REGIONAL PLANNING WITH HONOURS	✓		✓	
BACHELOR OF QUANTITY SURVEYING WITH HONOURS	✓	✓	✓	
BACHELOR OF SCIENCE IN CONSTRUCTION WITH HONOURS	✓	✓	✓	
BACHELOR OF GEOMATICS ENGINEERING WITH HONOURS	✓		✓	
BACHELOR OF SCIENCE IN GEOINFORMATICS WITH HONOURS	✓		✓	
BACHELOR OF REAL ESTATE WITH HONOURS	✓		✓	
BACHELOR OF SCIENCE IN LAND ADMINISTRATION AND DEVELOPMENT WITH HONOURS	✓		✓	

### FACULTY OF SCIENCE

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF SCIENCE (PHYSICS) WITH HONOURS	✓			✓
BACHELOR OF SCIENCE (INDUSTRIAL PHYSICS) WITH HONOURS	✓			✓
BACHELOR OF SCIENCE (INDUSTRIAL CHEMISTRY) WITH HONOURS	✓			✓
BACHELOR OF SCIENCE (CHEMISTRY) WITH HONOURS	✓			✓
BACHELOR OF SCIENCE (MATHEMATICS) WITH HONOURS	✓			✓
BACHELOR OF SCIENCE (INDUSTRIAL MATHEMATICS) WITH HONOURS	✓			✓
BACHELOR OF SCIENCE BIOTECHNOLOGY WITH HONOURS	✓			✓
BACHELOR OF SCIENCE (BIOLOGY) WITH HONOURS	✓			✓

# LIST OF PROGRAMMES

## 2024/2025 Session (September Intake)

### FACULTY OF MANAGEMENT

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF MANAGEMENT WITH HONOURS	✓		✓	✓
BACHELOR OF MANAGEMENT (MARKETING) WITH HONOURS	✓		✓	✓
BACHELOR OF ACCOUNTING WITH HONOURS	✓		✓	✓

### FACULTY OF SOCIAL SCIENCES & HUMANITIES

#### SCHOOL OF HUMAN RESOURCE DEVELOPMENT & PSYCHOLOGY

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF SCIENCE (HUMAN RESOURCE DEVELOPMENT) WITH HONOURS	✓		✓	✓
BACHELOR OF PSYCHOLOGY WITH HUMAN RESOURCE DEVELOPMENT WITH HONOURS	✓			✓

### FACULTY OF SOCIAL SCIENCES & HUMANITIES

#### SCHOOL OF EDUCATION

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF TECHNOLOGY WITH EDUCATION (MECHANICAL ENGINEERING) WITH HONOURS	✓		✓	
BACHELOR OF TECHNOLOGY WITH EDUCATION (CIVIL ENGINEERING) WITH HONOURS	✓		✓	
BACHELOR OF TECHNOLOGY WITH EDUCATION (ELECTRIC AND ELECTRONIC ENGINEERING) WITH HONOURS	✓		✓	
BACHELOR OF TECHNOLOGY WITH EDUCATION (DESIGN AND TECHNOLOGY) WITH HONOURS	✓		✓	
BACHELOR OF EDUCATION (ISLAMIC STUDIES) WITH HONOURS	✓		✓	

# LIST OF PROGRAMMES

## 2024/2025 Session (September Intake)

### MALAYSIA-JAPAN INTERNATIONAL INSTITUTE OF TECHNOLOGY (UTM KUALA LUMPUR)

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF CHEMICAL PROSESS ENGINEERING WITH HONOURS	✓		✓	✓
BACHELOR OF ELECTRONIC SYSTEMS ENGINEERING WITH HONOURS	✓		✓	✓
BACHELOR OF MECHANICAL PRECISION ENGINEERING WITH HONOURS	✓		✓	✓

### RAZAK FACULTY OF TECHNOLOGY & INFORMATICS (UTM KUALA LUMPUR)

NAME OF THE PROGRAMME	FOUNDATION UTM	FOUNDATION MARA-UTM	DIPLOMA UTM	INTERNATIONAL
BACHELOR OF SCIENCE WITH HONOURS (INDUSTRIAL DESIGN)	✓		✓	✓
BACHELOR IN ARTIFICIAL INTELLIGENCE WITH HONOURS	✓		✓	✓

# ENTRY REQUIREMENT

For MALAYSIAN candidates

<https://admission.utm.my/entry-requirements-ug-malaysian/>

For INTERNATIONAL candidates

<https://admission.utm.my/entry-requirements-ug-international/>

SCAN ME







# HOW TO APPLY?

- ✓ Local : From 1 April 2024 - 15 August 2024
- ✓ International : From 1 April 2024 - 31 July 2024
- ✓ SMART Systems: [smart.utm.my](https://smart.utm.my)

# HOW TO APPLY?

## STEP 1

Go to the SMART Systems : [smart.utm.my](http://smart.utm.my)  
and Click APPLY NOW

The application **MUST BE** submitted together with the following documents.  
All supporting documents that are in other than English or Malay language must be with certified English translation.  
Please upload the file in Portable Document Format (.pdf) or JPEG (.jpg) format.

### Undergraduate Study

#### Local Student

- ✓ Application for September Intake is open for Diploma UTM, Foundation UTM and Foundation MARA-UTM only. Others application will NOT be process and MUST be made through UPUOnline.
- ✓ Qualification Transcripts (Diploma / A-Level or equivalent).
- ✓ Accreditation Programme by MQA for Diploma holder. ([www.mqa.gov.my](http://www.mqa.gov.my))
- ✓ Sijil Pelajaran Malaysia (SPM) certificate.
- ✓ English language certificate (MUET).
- ✓ Copy of Mykad (with photo and personal details).
- ✓ Sponsor Letter (if applicable).
- ✓ Proof of working experience (if applicable).
- ✓ Proof of Processing Fees.

#### International Student

- ✓ Certified photocopies of official certificates (High School / Diploma / A-Level or equivalent).
- ✓ Certified photocopies of translated certificate (if issued in other than English or Malay language).
- ✓ Certified photocopies of qualification transcripts (High School / Diploma / A-Level or equivalent).
- ✓ Certified photocopies of English Language Certificate (IELTS/TOEFL/TOEFL IBT/ELS CIEP).
- ✓ Front Page of Passport.
- ✓ Passport-sized photograph.
- ✓ Sponsor Letter (if applicable).
- ✓ Proof of Working Experience (if applicable).
- ✓ Personal medical health report (only if you suffer from a medical condition).
- ✓ Proof of Processing Fees.

### Postgraduate Study

#### Local Student

- ✓ Bachelor/Master Qualifications.
- ✓ Bachelor/Master Academic Transcripts.
- ✓ Sponsor Letter (if applicable).
- ✓ Referees statement(s) (if applicable).
- ✓ Research proposal (for research mode).
- ✓ Mykad-sized photograph.
- ✓ Proof of Working Experience (if applicable).
- ✓ Copy of Mykad (with photo and personal details).
- ✓ Proof of Processing Fees.

#### International Student

- ✓ Bachelor/Master Qualifications.
- ✓ Bachelor/Master Academic Transcripts.
- ✓ English language certificate (IELTS/ TOFEL/ TOFEL IBT/ ELS CIEP/ TEEP).
- ✓ Sponsor Letter (if applicable).
- ✓ Referees statement(s) (if applicable).
- ✓ Research proposal (for research mode).
- ✓ Passport-sized photograph.
- ✓ Proof of Working Experience (if applicable).
- ✓ Copy of Passport (with photo and personal details).
- ✓ Proof of Processing Fees.

APPLY NOW



## STEP 2 Create an Account for a First-time User

Email or Username

Password

Login

SYSTEM READY

[Password Recovery](#) | [Create an Account](#) | [Contact us](#)

### ACCOUNT INFORMATION

Email

Password

Re-enter Password

### PERSONAL INFORMATION

Full Name as in MyKad / Passport

Nationality

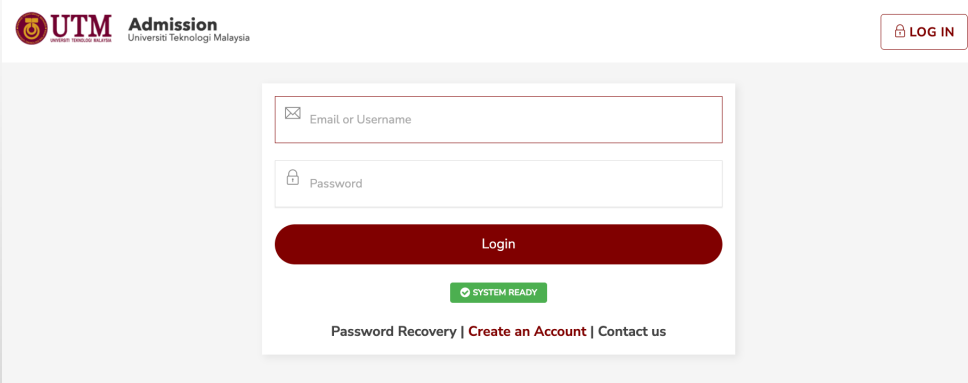
MYKAD / PASSPORT NO.

### APPLICATION INFORMATION

Level of Study

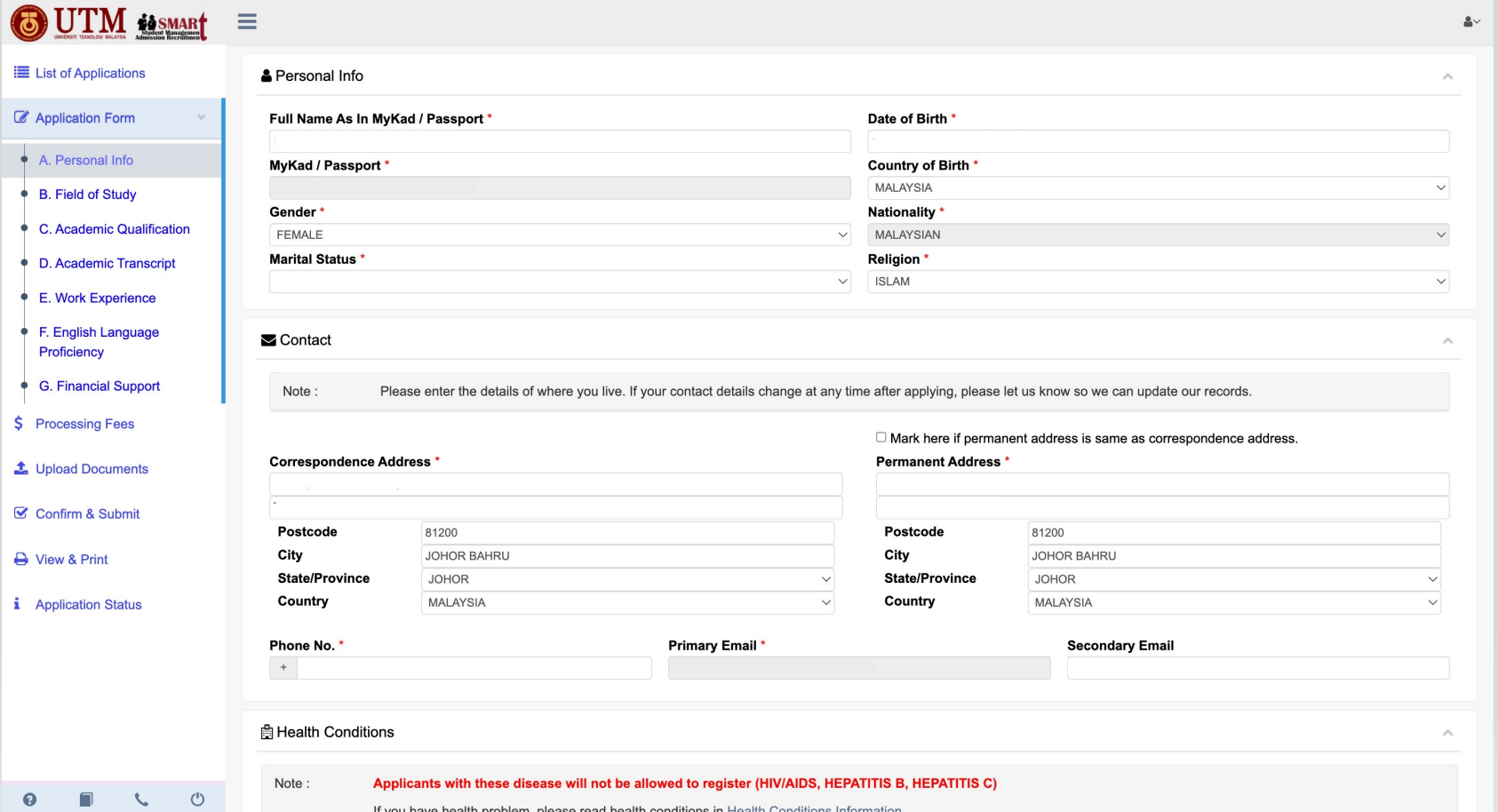
HOW DO YOU FIND ABOUT UTM?

## STEP 3 Log In to the Systems



The login page features the UTM logo and 'Admission' text at the top left. A 'LOG IN' button is in the top right. The main form has two input fields: 'Email or Username' and 'Password'. Below them is a red 'Login' button and a green 'SYSTEM READY' indicator. At the bottom, there are links for 'Password Recovery', 'Create an Account', and 'Contact us'.

## STEP 4 Complete the Application Form



The application form is divided into several sections. On the left is a sidebar with navigation options: 'List of Applications', 'Application Form', 'A. Personal Info', 'B. Field of Study', 'C. Academic Qualification', 'D. Academic Transcript', 'E. Work Experience', 'F. English Language Proficiency', 'G. Financial Support', 'Processing Fees', 'Upload Documents', 'Confirm & Submit', 'View & Print', and 'Application Status'. The main form sections are:

- Personal Info:** Includes fields for 'Full Name As In MyKad / Passport', 'Date of Birth', 'MyKad / Passport', 'Country of Birth', 'Gender', 'Nationality', 'Marital Status', and 'Religion'.
- Contact:** Includes a note about contact details, a checkbox for permanent address, and fields for 'Correspondence Address', 'Permanent Address', 'Postcode', 'City', 'State/Province', and 'Country'.
- Phone No. / Primary Email / Secondary Email:** Fields for contact information.
- Health Conditions:** Includes a note about disqualifying diseases: 'Applicants with these disease will not be allowed to register (HIV/AIDS, HEPATITIS B, HEPATITIS C)'. Below this is a link to 'Health Conditions Information'.

## STEP 5 Pay the Processing Fee

UTM UNIVERSITI TEKNOLOGI MALAYSIA SMART Academic Management Admission Recruitment

- List of Applications
- Application Form
- Processing Fees**
- Upload Documents
- Confirm & Submit
- View & Print
- Application Status

### \$ Processing Fees Payment

**For payment via FPX, please use Google Chrome 41.0 and above.**

Amount to pay (\* **Compulsory**) non-refundable

Processing fee for UTM admission application : RM 30.00  
 FPX / Direct Debit Service Charge : RM 0.50  
**Total amount : RM 30.00**

**CHOOSE EITHER ONE TYPE OF PAYMENT :**

Type of Payment :

via **FPX** Financial Process Exchange (FPX) / Direct Debit **PAY NOW**

AmBank BANK ISLAM CIMB HSBC HongLeong Bank Maybank OCBC Bank

## STEP 6 Upload Documents

UTM UNIVERSITI TEKNOLOGI MALAYSIA SMART Academic Management Admission Recruitment

- List of Applications
- Application Form
- Processing Fees
- Upload Documents**
- Confirm & Submit
- View & Print
- Application Status

### Upload Documents

Note :

- \* **Important :**
- 1. All supporting document in foreign languages must be translated into English and certified by registered translator.
- 2. All files uploaded into this system must be named in English. If files name are in foreign languages, this system may not be able to recognize them. Please upload the files in Portable Document Format (.pdf) or JPEG (.jpg) format.

**This File Contains Copies Of**

#	Description	Files
1.	Qualifications Certificate (High School / STPM / Matriculation / Diploma / A-Level / equivalence) *	
2.	Qualifications Transcripts (High School / Diploma / A-Level / etc) *	<input type="button" value="Choose file"/>
3.	Sijil Pelajaran Malaysia (SPM) certificate *	<input type="button" value="Choose file"/>
4.	English Language Certificate (IELTS / TOEFL / TOEFL IBT / ELS CIEP / MUET)	<input type="button" value="Choose file"/>
5.	Copy of Mykad (with photo and personal details) *	<input type="button" value="Choose file"/>
6.	Passport-sized photograph *  Refer the guideline	<input type="button" value="Choose file"/>
7.	Sponsor Letter <b>[If applicable]</b>	<input type="button" value="Choose file"/>
8.	Proof of working experience <b>[If applicable]</b>	<input type="button" value="Choose file"/>
9.	Proof of Processing Fee *	<input type="button" value="Choose file"/>

## STEP 7 Confirm & Submit

UTM UNIVERSITI TEKNOLOGI MALAYSIA SMART Student Management Admission Recruitment

- List of Applications
- Application Form
- Processing Fees
- Upload Documents
- Confirm & Submit**
- View & Print
- Application Status

Declaration

I declare that the information given on this form is true, complete and accurate and that no information requested, or other material, has been omitted. [1]

Confirm & Submit

## STEP 8 Application Status

UTM UNIVERSITI TEKNOLOGI MALAYSIA SMART Student Management Admission Recruitment

- List of Applications
- Application Form
- Processing Fees
- Upload Documents
- Confirm & Submit
- View & Print
- Application Status**

**i Application Status**

**Name**  
**Email**  
**Session / Semester**  
**Programme 1**  
**Programme 2**

Application Process Summary

- 1 Application initiated by applicant  
08 Feb 2022 Filled
- 2 Application submitted by applicant
- 3 Application evaluated by SRAD
- 4 Application evaluated by Faculty
- 5 Notification letter issued by SRAD
- 6 Response form submitted by applicant

**APPLICATION RESULTS will be announced on Week 3, September 2024  
at E-Daftar JPT ([jpt.utm.my](http://jpt.utm.my))**

# THANK YOU

**STUDENT RECRUITMENT AND ADMISSION DIVISION (SRAdS)**  
**UNIVERSITI TEKNOLOGI MALAYSIA (UTM)**



[admission@utm.my](mailto:admission@utm.my) | [ugrad@utm.my](mailto:ugrad@utm.my)



[admission.utm.my](http://admission.utm.my)