

Step-by-step COURSE REGISTRATION

Bachelor Degree (Fulltime) Senior Student



3 Choose course to register

	ľ	Registration					sure the Co on	ORRECT S	SESSION for Course
	Course F • Pleas • Regis	Registration - [NoKP:(se prioritize to register your Fail stering Grade Replacement (UG	- [Sesisem:202420252] led Courses (UK) G) courses will result in a charge of RM75/credit		+ Add) (+ Ad	id UK + Add UG Search:		2.	However, if the course you need is not on the list, you can add it manually using the "+Add" button.
٢	#	Course Code	Course Name		Credit	Section	Select Section	3.	Please prioritize to register your Failed
		SETN4113	NUCLEAR FUEL CYCLE AND WASTE MANAGEMENT		3		+	4.	If you plan to register
		SETN4483	RADIOGRAPHIC TESTING		3		+		for Grade Replacement (UG)
L		SETN4611	NUCLEAR ENGINEERING PROFESSIONAL PRACTICE		1		+		courses, please note that a fee of RM75 per credit will apply.

1. By default, the system will list the courses as referred to your curriculum for the upcoming semester.

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4 Choose **Section** for the course

Course F	Registration ·	isem:202420252]					
					+Add +A	dd UK + Add UG	
show 1	10 v entries				Search:		
# ÷	Course Code	Course Name		Credit	Section	Select Section	
	SEMM3931	LABORATORY II		1		+	
	SEMM3941	LABORATORY III		1		+	
Showing	g 1 to 2 of 2 entries		Save	_	(Previous 1 Next	
Showing	g 1 to 2 of 2 entries		Swe	Clic	ck Sav	Previous 1 Next	ıfirm

a Click **button "+"**



Choose Section Course Code : SBEQ4242 Course Name : CONSTRUCTION MEASUREMENT (CIVIL ENGINEERING WORKS) Section Day/Date Time Availability 0 01 - - 43 / 45





5 Check the courses which have been Saved

IMPORTANT NOTICE:

•All courses that have been Saved will be labelled with "DRAFT" status
•You may delete or change section of the course when the status is still "DRAFT".





IMPORTANT NOTICE:

•After submission, you can <u>ONLY resubmit if your application is NOT APPROVED</u> by your Academic Advisor **and** within the Course Registration period.

•Any amendment (Add/Drop course or change section) can only be done during the **Amendment of Course Registration Period**.



6 Check your application progress status

	Course Code	Course Name	Credit	Section	Availability	Status	Action
1	ULRS1182	APPRECIATION OF ETHICS AND CIVILIZATIONS	2	S1	2/35	Submit	٩
2	SBEA2148	DESIGN 4	8	01	11/15	Submit	٩
3	SBEQ4242	CONSTRUCTION MEASUREMENT (CIVIL ENGINEERING WORKS)	2	01	44/45	Submit	٩
4	UKQF2082	COMMUNITY & SCIENCE	2	01	4/35	Submit	٩



IMPORTANT NOTICE:

- 1. Student can only print Course Registration Slip after the registration completed.

FACULTY OF CIVIL ENGINEERING (FKA)

Undergraduate ska-ug@utm.my1+607-5533072 Postgraduate +607-5531744

FACULTY OF ELECTRICAL ENGINEERING (FKE)

Undergraduate undergraduate-office@fke.utm.my | +607- 5557238 Postgraduate postgraduate-office@fke.utm.my | +607- 5557032

FACULTY OF MECHANICAL ENGINEERING (FKM)

Undergraduate skm-ug@utm.my1+607-5557064 Postgraduate fkm_pg@utm.my1+607-5557058

FACULTY OF CHEMICAL & ENERGY ENGINEERING (FKT)

Undergraduate academic-fcee@utm.my | +607-5535806 Postgraduate tp-fkkt@utm.my | +607-5535908

FACULTY OF COMPUTING (FC)

Undergraduate sc-ug@utm.my/tp-fc@utm.my|+607-5538827 Postgraduate tp-fc@utm.my|+607-5538828

FACULTY OF BUILT ENVIRONMENT & SURVEYING (FABU)

Undergraduate fabu-ug@utm.my | +6075557401/06/13 Postgraduate pgfabu@utm.my | +607-5530878/30873/ 30583

FACULTY OF SCIENCE (FS)

Undergraduate ugfs@utm.my | +607-5534043/46 Postgraduate pgfs@utm.my | +6019-7590026

FACULTY OF SOCIAL SCIENCES & HUMANITIES (FSSH)

Undergraduate humanities@utm.my | +607-5534410 (SoE) +607-5557790 (SHARPS) Postgraduate fssh@utm.my | +607-5532156/32205/32157

FACULTY OF MANAGEMENT (FM)

Undergraduate fm@utm.my | +607-56 10188 Postgraduate academic-fm@utm.my | +607-56 10188

FACULTY OF EDUCATIONAL SCIENCE & TECHNOLOGY (FEST)

Undergraduate ugfest@utm.my Postgraduate pgfest@utm.my

CONTACT US

MALAYSIA-JAPAN INTERNATIONAL INSTITUTE OF TECHNOLOGY (MJIIT)

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AZMAN HASHIM INTERNATIONAL BUSINESS SCHOOL (AHIBS)

Postgraduate academic.ahibs@utm.my | +603-21805023/5025

FACULTY OF ARTIFICIAL INTELLIGENCE (FAI) PREVIOUSLY KNOWN AS RAZAK FACULTY OF TECHNOLOGY & INFORMATICS (FTIR)

Undergraduate rf-akademik@utrn.my | +603-21805143 Postgraduate rf-akademik@utrn.my | +603-21805146

SPACE UTM

Undergraduate bba.space@utm.my/bgs@utm.my | +607-5318061

SCHOOL OF UNDERGRADUATE STUDIES (UGS)

Undergraduate ugs@utm.my | +607-5532284

SCHOOL OF GRADUATE STUDIES (SPS)

Postgraduate graduate@utm.my | +607-5537799 / 377897 / 37816

ACADEMIC MANAGEMENT DIVISON (AMD)

STUDENT RECRUITMENT & ADMISSION SECTION (SRAdS)

Undergraduate ugrad@utm.my | +607-5537573/ 7632/ +06-9742806 Postgraduate pgrad@utm.my | +607-5537900 General admission@utm.my | +60197061748 (CALL ONLY)

ACADEMIC MANAGEMENT & CONFERMENT SECTION (AMaCS)

Undergraduate amd@utm.my | +607-5332217/ 4719/ 2310/ 2268/ 2287/ 2223 (JB) Postgraduate amd@utm.my | +607-5335614/ 2271/ 3197/ 2286 (JB) +603-48199181(KL) General Inquiry amd@utm.my | +607-5332234 / 5700 (JB)

SENATE & CONVOCATION UNIT

Senate amd@utm.my |+607-5332236/ 2167 Convocation konvo@utm.my |+607-5332314/ 2300



Department of the Bursary (For Mainstream Student)

Email: bendahari-ukp@utm.my

(please quote your full name and identification number (IC/ISID) and the subject of your query when contacting us)

SPACE UTM (For IDP Student)

Email: space@utm.my

(please quote your full name and identification number (IC/ISID) and the subject of your query when contacting us)



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https://bit.ly/FAQs-AMaCS

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THANK YOU



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https://amd.utm.my/



Academic Management & Conferment Section