

**WORK SCHEDULE FOR COURSE REGISTRATION, EXAMINATION & CONFERMENT
FOUNDATION PROGRAMME UNIVERSITI TEKNOLOGI MALAYSIA
SEMESTER I, SESSION 2025/2026**



UTM
UNIVERSITI TEKNOLOGI MALAYSIA

School of
Professional and
Continuing
Education
(SPACE)

BIL	ACTIVITY	DURATION	WEEK	DATE
1	Course Offerings Semester I, Session 2025/2026	1 week	-	19 May – 23 May 2025
2	Online Course Registration Semester I, Session 2025/2026	2 weeks	-	26 May – 8 June 2025
3	Verification of Course Registration	3 weeks	-	26 May – 15 June 2025
4	Revision Week	1 week	-	2 June – 8 June 2025
5	Final Examination Semester II, Session 2024/2025	2 weeks	-	10 June – 18 June 2025
6	Online Course Registration by New Students	3 days	-	21 July – 23 July 2025
7	Special Course Registration Semester I, Session 2025/2026	2 days	-	24 & 25 July 2025
8	Verification of Special Course Registration	1 week	-	24 July – 27 July 2025
9	Lecture Semester I, Session 2025/2026 (First Half)	9 weeks	1 – 9 Semester I, 2025/2026	28 July – 28 Sept 2025
10	Manual Amendments to course registration by students (no penalty)	2 weeks	1 – 2	28 July – 8 Aug 2025
11	Manual Amendments to course registration by students (with penalty)	1 week	3	11 Aug – 15 Aug 2025
12	Course Withdrawal by students	10 weeks	1 - 10	28 July – 3 Oct 2025
13	Submission of Application for Conferment of Certificate by students in their final semester	10 weeks	8 – 17	15 Sept – 21 Nov 2025
14	Mid-Semester Break Semester I, Session 2025/2026	1 week		29 Sept – 3 Oct 2025
15	Lecture Semester I, Session 2025/2026 (Second Half)	9 weeks	10 – 18 Semester I, 2025/2026	6 Oct – 7 Dec 2025
16	Examination Schedule released	1 week	15	10 Nov – 14 Nov 2025
17	*Revision Period Semester I, Session 2025/2026	1 week	19	8 Dec – 14 Dec 2025
18	*Final Examination Semester I, Session 2025/2026	2 weeks	20 – 21	15 Dec – 26 Dec 2025
19	Lecturers key in marks in Portal Pensyarah	3 weeks	20 – 22	15 Dec 2025 – 4 Jan 2026
20	Grade list to be made available on Student's Management System (SMP)	3 weeks	20 – 22	15 Dec 2025 – 4 Jan 2026
21	Submission of appeal on course examination results by student	3 weeks	20 – 23	15 Dec 2025 – 5 Jan 2026
22	Submission of application for special examination by students	3 weeks	20 – 23	15 Dec 2025 – 5 Jan 2026
23	*Faculty conducts Special Examinations	2 days	23	6 – 7 Jan 2026
24	*Department meeting	1 day	23	9 Jan 2026
25	*Mesyuarat Jawatankuasa Akademik SPACE	1 day	24	12 – 16 Jan 2026
26	Semester II, Session 2025/2026	21 weeks	1 – 21 Semester II, 2025/2026	19 Jan – 26 Jul 2026
27	*Mesyuarat Jawatankuasa Tetap Senat Peperiksaan dan Pengijazahan	1 day		Jan 2026
28	*Senate Meeting	1 day		Jan 2026

* Subject to change.

Prepared by:

Foundation Department

Centre for Degree and Foundation Studies (PPI)

School of Professional and Continuing Education (SPACE)

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