



**WORK SCHEDULE FOR COURSE REGISTRATION, EXAMINATION AND CONFIRMATION FOR AWARD DEGREE  
FOR BACHELOR'S DEGREE PROGRAMME (FULL TIME)  
SEMESTER I, 2025/2026 SESSION**

**STUDENT  
REFERENCE**

| NO. | ACTIVITY   | DURATION | WEEK  | DATE                                       | REMARKS  |
|-----|--|----------|-------|--|--|
| 1   | <b>Special Course Registration Semester I, 2025/2026 Session - for Senior Student</b><br><br><i>"Special Course Registration" is only for those who could not register during Course Registration period (in June 2025) due to the status of deferment or cross campus in Semester II 2024/2025 or any other special case which allowed by the University.</i> | 2 days   | -     | 22 September (8.00 am) & 23 September 2025 | Registration through Student Portal <a href="https://my.utm.my">https://my.utm.my</a><br><br>According to the Academic Regulations (Full-time Bachelor's Degree Programme), students <b>must</b> register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated. |
| 2   | <b>Course registration for New Intake Student (Semester I, 2025/2026 Session)</b>  |          | -     | 29 September 2025 (8.00 am)                |  |
| 3   | <b>Course registration (with penalty)</b><br><i>*for senior students who are not eligible for special course registration but yet to register for course for Semester I, 2025/2026 Session</i>   | 2 days   | 1     | 2 - 3 October 2025                         | Penalty of RM100.00 for each course and subjected to approval by the Faculty.  |
| 4   | Lectures Semester I (Part 1)   | 7 weeks  | 1 - 7 | 6 October - 23 November 2025               | <b>20 October 2025*</b><br>Deepavali   |
| 5   | Application for <b>credit transfer</b> (vertical / horizontal)   | 2 weeks  | 1 - 2 | 6 - 17 October 2025                        | Application through Student Portal <a href="https://my.utm.my">https://my.utm.my</a><br><br>Kindly refer to the Academic Regulations (Full-time Bachelor's Degree Programme) for terms and conditions prior to any application.  |

| NO. | ACTIVITY  | DURATION                                     | WEEK          | DATE  | REMARKS   |
|-----|---|--|---------------|---|---|
| 6   | <b>Amendments of course registration</b> by students<br><i>"Amendment" means to register additional course or to delete course or to change section which has been registered before. Student who do not register any course will not be allowed to do any amendment.</i> | <b>2 weeks</b>                               | <b>1 - 2</b>  | <b>6 October</b> (8.00 am) - <b>17 October 2025</b> | Application through Student Portal<br><a href="https://my.utm.my">https://my.utm.my</a>   |
| 7   | <b>Amendment of course registration (with penalty)</b>  | <b>4 days</b>                                | <b>3</b>      | <b>20 - 23 October 2025</b>                         | A penalty of maximum RM100.00 for each course   |
| 8   | Submission of <b>Confirmation for Award of Degree</b> by students in their final semester   | Start from 4th Week of Semester I, 2025/2026 | <b>4 - 12</b> | <b>27 October - 26 December 2025</b>                | Submission through Student Portal<br><a href="https://my.utm.my">https://my.utm.my</a><br><b>25 December 2025</b><br>Christmas Day  |
| 9   | <b>Course Withdrawal</b> by students  | <b>5 weeks</b>                               | <b>4 - 8</b>  | <b>27 October - 28 November 2025</b>                | Please be advised that if a student choose to withdraw from a course after the deadline for the Course Registration Amendment Period, the student remains obligated to pay for the withdrawn course |
| 10  | <b>Students are needed to print out / download Course Registrations Slip for Examination purpose</b>  | <b>1 week</b>                                | <b>8</b>      | <b>24 - 28 November 2025</b>                        | <b>Compulsory for Examination purposes.</b>   |
| 11  | Mid-Semester Break Semester I, 2025/2026 Session  | <b>1 week</b>                                | <b>8</b>      | <b>24 - 30 November 2025</b>                        |   |
| 12  | Start date for restriction process due to debt by the Bursary   |  | <b>9</b>      | <b>13 December 2025</b>                             |   |

| NO. | ACTIVITY   | DURATION | WEEK    | DATE                              | REMARKS   |
|-----|--|----------|---------|-----------------------------------|---|
| 13  | Lectures Semester I (Part 2)   | 7 weeks  | 9-15    | 1 December 2025 - 18 January 2026 | <b>25 December 2025</b><br>Christmas Day<br><b>1 January 2026</b><br>New Year's Day (KL only)   |
| 14  | Examination Schedule for Semester I, 2025/2026 Session released  |          | 13      | 29 December 2025 - 2 January 2026 | 4 weeks before beginning of final semester examination (subject to change by the faculties)   |
| 15  | Class Schedule for Semester II, 2025/2026 released   |          | 13      | 1- 2 January 2026                 | Before the course registration period (subject to change by the faculties)  |
| 16  | <b>Courses Registration</b> for Semester II, 2025/2026 Session<br><i>(Compulsory to All "Active" Students)</i> | 2 weeks  | 14 - 15 | 5 - 16 January 2026               | Course Registration in phases according to the year of study.<br>Registration through Student Portal <a href="https://my.utm.my">https://my.utm.my</a><br>According to the Academic Regulations (Full-time Bachelor's Degree Programme), students <b>must</b> register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated. |
| 17  | Revision Period  | 1 weeks  | 16      | 19 - 25 January 2026              |   |
| 18  | <b>Final Examinations</b> Semester I, Session 2025/2026  | 2 weeks  | 17 – 19 | 26 January - 8 February 2026      | <b>1 &amp; 2 February 2026</b><br>Thaipusam<br>Federal Territory Day (KL only)  |

| NO. | ACTIVITY   | DURATION       | WEEK           | DATE                                  | REMARKS   |
|-----|--|----------------|----------------|---------------------------------------|---|
| 19  | Duration for student to check the course grade result and appeal (if applicable) | <b>29 days</b> | <b>17 - 20</b> | <b>27 January - 24 February 2026*</b> | Check the grade through Student Portal <a href="https://my.utm.my">https://my.utm.my</a><br><br><i>Student Portal &gt; Academic Matters &gt; Slip &gt; Grade List</i> |
| 20  | Semester Break for Semester I, 2025/2026 Session                                 | <b>5 weeks</b> | <b>19 - 23</b> | <b>9 - 15 March 2026</b>              |   |

*\*Subject to any changes*

**Prepared by:**

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